



SOIL AND WATER CONSERVATION DISTRICT
215 1st Avenue South, Suite 104
Long Prairie, MN 56347
Phone: 320-732-2644 Fax: 320-732-4803

Todd County Soil and Water Conservation District Board of Supervisors Agenda

The Todd SWCD Board of Supervisors will be holding a meeting of SWCD Board of Supervisors Thursday, March 14, 2024 beginning at 8:30 am in person at The Historic Courthouse at 215 1st Ave S, Long Prairie, MN

Public Comment Period

Agenda Item

Presenter

1. Routine Business

- | | |
|--|-------------|
| 1.1. Call to Order | Chairperson |
| 1.2. Pledge of Allegiance | Chairperson |
| 1.3. Call for Introductions | Chairperson |
| 1.4. Act on Approving the Agenda | Chairperson |
| 1.5. Act on Approving Minutes from January 11, 2024 Board Meeting | Secretary |
| 1.6. Act on Approving Minutes from February 20, 2024 Joint Meeting | Secretary |
| 1.7. Act on Approving Program Summary Report—January and February 2024 | Treasurer |
| 1.8. Call for Conflict of Interest | Chairperson |

2. Reports

- | | | Time: |
|---|----------------|--------|
| 2.1. Commissioners' Report | Neumann/Becker | 5 min |
| 2.2. Director Update | Ossefoort | 2 min |
| 2.3. SWCD Manager Report- <i>presented at meeting, updates on feedlot program, AIS, Hewitt Dam, audit, etc.</i> | Anton | 10 min |
| 2.4. Staff Feature Report | Christiansen | 2 min |
| 2.5. NRCS Report | Thoma | 2 min |
| 2.6. 1W1P – Sauk | Williamson | 2 min |
| 2.7. 1W1P – Red Eye | Wendel | 2 min |
| 2.8. 1W1P – Long Prairie | Katterhagen | 2 min |
| 2.9. 1W1P – Crow Wing | Wendel | 2 min |
| 2.10. 1W1P – Mississippi-Brainerd | Buchholz | 2 min |
| 2.11. BWSR Report | Mayers | |

3. Decisions Needed for Projects

- | | | |
|---|--------------|-------|
| 3.1. FY23 Long Prairie LCCMR Pilot Tree Planting Project cost share encumbering request from Pearson, C#2024.03.14-3.1 in the amount of \$1,200 a Forest Stewardship Plan located in the Long Prairie River Watershed | Ebnet | 2 min |
| 3.2. FY22 Riparian Aid cost share encumbering request from Gabrelcik, C#2024.03.14-3.2 in the amount of \$139.74 for a shrub planting project located in the Sauk River Watershed. | Christiansen | 2 min |
| 3.3. FY23 Long Prairie LCCMR Pilot Tree Planting Project cost share payment request from Ebert, C#20231109-2.1 in the amount of \$637.50 for a Forest Stewardship Plan located in the Long Prairie River Watershed. | Anton | 2 min |
| 3.4. FY23 Long Prairie LCCMR Pilot Tree Planting Project cost share encumber request from Connie & Jerald James, C#2024.03.14-3.4 in the amount of \$750 for a Forest Stewardship Plan located in the Long Prairie River Watershed. | Anton | 2 min |

- 3.5. FY23 Long Prairie LCCMR Pilot Tree Planting Project cost share encumber request from Novak, C#2024.03.14-3.5 in the amount of \$750 for a Forest Stewardship Plan located in the Long Prairie River Watershed. Anton 2 min
- 3.6. FY23 Long Prairie LCCMR Pilot Tree Planting Project cost share encumber request from Brad Peery, C#2024.03.14-3.6 in the amount of \$1050 for a Forest Stewardship Plan located in the Long Prairie River Watershed. Anton 2 min
- 3.7 FY23 Long Prairie LCCMR Pilot Tree Planting Project cost share encumber request from Kevin Peery, C#2024.03.14-3.7 in the amount of \$600 for a Forest Stewardship Plan located in the Long Prairie River Watershed. Anton 2 min
- 3.8 FY23 Long Prairie WBIF cost –share encumber request for a pit closure project in a priority area from Patnode, C# 2014.03.14-3.8 amount TBD, pending LP Steering Committee approval on March 5, 2024. Pratt 2 min
- 4. Decisions Needed for Operations**
- 4.1. 2024 Area II Envirothon Sponsorship Anton 1 min
- 4.2. Resolution # 20240314-4.2 to Approve Amendment of the Sauk River Watershed Collaborative FY2023-23 Biennial Workplan Anton 2 min
- 4.3. Resolution #20240314- 4.3 to Adopt and Implement the Sauk River Watershed Collaborative FY2022-2023 Supplemental Watershed Based Implementation Funds Workplan Anton 2 min
- 4.4. Resolution #20240314-4.4 to Adopt and Implement the Sauk River Watershed Collaborative Conservation Reserve Program (CRP) Incentives Pilot Program Workplan Anton 2 min
- 4.5. Resolution 2024.03.14-4.5 to approve John Reins for Technical Authority to sign on USFWS Partner projects Anton 2 min
- 4.6. 4.6 Approve the MOU for the Miss_ Brainerd 1W1P Implementation Anton 2 min
- 4.7 2024 Land Stewardship of the Year recipient Chairperson
- 4.8 2024 Conservationist of the Year recipient Chairperson
- 4.9 Approve annual report for publication Anton 10 min
- 5. Discussion**
- 5.1. Upcoming feedlot meeting – Thursday, March 21, 2024- *who's attending?*
- 5.2. Highlights from AREA II Meeting that was held March 6, 2024- Next Meeting June 12. Minnewaska House, Pope County- Note Local Work Group Meeting date and Board Meeting Date
- 5.3. Highlights from Supervisor Training in Brainerd in February- Copies of PowerPoint will be in your folders
- 5.4. If there are specific policies the Board would like reviewed for May's meeting, please let the district manager know.



6. Information- *Associated docs will be found in your folders and not in packet to save on postage*

- 6.1.** Project Status Report
- 6.2.** Next Soil and Water News article – Dale Katterhagen due June 19, 2024
- 6.3.** MASWCD letter from Chuck Rau-payment history log and table of what others pay
- 6.4.** Local Work Group Tour and Meeting – **June 13, 2024**
- 6.5.** 2024 SWCD Plan of Action will be in your folders.
- 6.6.** Board and Staff Picture for Annual Report

The next scheduled meeting for the Todd SWCD Board of Supervisors will be Thursday, April 11, 2024 at 8:30 a.m. at the Historic Courthouse at 215 1st Ave S, Long Prairie, MN.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

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MINUTES FROM THE JANUARY 14, 2024 REGULAR BOARD MEETING

Chairperson Buchholz called the Thursday, January 14, 2024 meeting to order at 8:30 a.m.

The meeting was held in person at the Historic Courthouse at 215 1st Ave, S, Long Prairie, MN 56347.

The Pledge of Allegiance was recited.

Call for Introductions.

Board members present in person were: Leland Buchholz, Wayne Wendel, Dale Katterhagen, Barb James and Tom Williamson.

Others present in person were: Deja Anton, District Manager, Adam Ossefoort, Division Director, Sarah Katterhagen, Program Coordinator, Tim Ebnet, Conservation Technician, Dylan Pratt, Conservation Technician, Josh Votruba, Conservation Technician, Kasen Christiansen, Conservation Technician, Luke Thoma, NRCS, Barb Becker, Todd County Commissioner, and Randy Neumann, Todd County Commissioner and Darren Mayers, BWSR.

Buchholz asked if there were any additions or corrections to the agenda. Katterhagen made a motion, seconded by Wendel to accept the revised agenda for the regular January 14, 2024 meeting.

Add: 3.9 – Add FY23 Local Capacity payment in the amount of \$6,843.12 for Helle Project

Add: 3.13 – Approve agreement with Stearns County SWCD for the Ag Water Quality program

Add: 5.6 –Area II Meeting – March 6, 2024

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by Wendel to approve minutes as disbursed from the December 14, 2023 board meeting. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Buchholz asked the board to review December's 2023 Treasurer's Report. Wendel made a motion, seconded by Williamson to accept December's 2023 Treasurer's Report with receipts totaling \$425,914.70 and disbursements totaling \$239,734.62. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Buchholz called for conflict of interest. No conflict of interest was reported.

REPORTS:

Commissioner's Report: Commissioner Becker reported the roofing project is completed, and the County will start working on the Solid Waste project. Commissioner Neumann reported the County received a grant for the rock wall project.



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The Commissioners also reported they have been receiving a lot of calls regarding Dairy Ridge's expansion and land application concerns. Also calls regarding updating the Feedlot Ordinance.

Commissioner's expressed concern, why staff haven't followed up on the land application concerns the County has been receiving.

Anton reported they received one call and the caller didn't release his/her name. Per complaint policy, the caller needs to leave their name for the County to respond.

Becker stated she would like to see the SWCD Planning Commission Liaison sit up with the Planning Commission Board like Commissioner Denny.

Ossefoort reported due to the set up of the meeting, there wasn't any additional room at the table.

James reported the Public needs to know the proposed changes to the County Feedlot Ordinance.

Ossefoort reported he will be attending the County Commissioner work session to discuss the next steps for the Feedlot Ordinance revisions, discussing if there should be informative meetings, discussing if educational events should be held and if a task force committee should be formed.

Katterhagen asked if there is a timeline for updating the Feedlot Ordinance.

Ossefoort reported in depends on the complexity of the changes.

Becker reported the people need to understand they are not changing zoning, just the feedlot ordinance.

Anton reported people are fearing larger setbacks and capping sites.

Buchholz stated when presenting to the public, the terminology used needs to be clear to the general public.

Wendel noted at the Planning Commission meeting, there should have been a discussion on the purpose and intentions of updating the Feedlot Ordinance.

Director Update: Ossefoort reported the recent Planning Commission meeting had a large attendance. He will be bringing the Feedlot Ordinance discussion to a County Commissioner work session and is working on the February Planning Commission agenda. Ossefoort reported he attended a Planning and Zoning Administrator meeting and the application for CWP loan funds was approved.

Katterhagen mentioned that he thought that Jim Pratt ran a good Planning Commission meeting.

SWCD Manager's Report: See handout from District Manager. Forestry and Easement workload has picked up.

Anton reported that the Board of Supervisors nominated Sarah Katterhagen for the BWSR Employee of the Year Award. S. Katterhagen was recognized by District Manager and Board of Supervisors during the meeting.



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Anton discussed the SWCD office submits a monthly article to the newspaper for a free publication. She would like the board to take on (1) article a year. Anton shared the schedule.

Ebnet and Pratt have been collectively working on CNMP's, pit closure projects, a strip till project, and year end reporting.

Votruba and Christiansen had a TEP meeting and working on Notice of Decisions.

S. Katterhagen is working on tree sales and will start preparing for the SWCD Audit.

Staff Report: Votruba presented his visual report to the board.

NRCS Report: Thoma reported there is a CSP deadline coming up, CSP payment rate has increased. NRCS has been receiving applications for forestry, grazing, high tunnels and cover crops. NRCS is accepting applications for the ACT NOW funding that is available.

1W1P SRWD Report: A policy meeting will be held on February 25, 2024. Partners are working on the budget for the next round of funding. The group also submitted a Supplemental Request for additional funding.

1W1P Red Eye Report: A policy meeting will be held on March 11, 2024 and will be getting a 3rd rounding of funding.

1W1P Long Prairie Report: The next policy meeting will be on January 18, 2024 and the group submitted the Supplemental Request application for additional funding.

1W1P Crow Wing Report: The Crow Wing Watershed partners are working on determining priority regions.

1W1P Mississippi Brainerd Report: BWSR approved the Watershed Plan and will be having a policy meeting on January 23, 2024.

BWSR Report: Mayers did a quick PowerPoint presentation overview on what the SWCD Supervisor training will be about on February 13, 2024.

DECISIONS:

Katterhagen made a motion, seconded by Wendel to approve JAA for Dylan Pratt in the following: 340- Cover Crops, 360 Waste Facility Closure, 442 Sprinkler System, and 449 Irrigation Water Management. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by James to approve paying 2024 MASWCD Dues in the amount of \$7,077.92.

Discussion: The board would like to see a table of the costs over the last five years and to have that table to be part of their folders, and would also like to know what other SWCD's are paying for dues. Affirmative: Buchholz, Katterhagen, James and Williamson. Abstained: Wendel. Motion Carried.



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James made a motion, seconded by Katterhagen to approve Resolution to Adopt and Implement the Sauk River Comprehensive Watershed Management Plan for 2024-25 biennial work plan.

RESOLUTION TO ADOPT AND IMPLEMENT THE SAUK RIVER COMPREHENSIVE WATERSHED MANAGEMENT PLAN 2024-25 BIENNIAL WORKPLAN

WHEREAS, Todd Soil and Water Conservation District (SWCD) adopted the Sauk River Comprehensive Watershed Management Plan (CWMP) for the area of the county identified within the Sauk River Watershed

WHEREAS, the Sauk River CWMP called for the development and adoption of biennial work plans, to be completed by a Policy Committee established via the execution of a joint powers collaborative agreement amongst partnering entities implementing the Sauk River CWMP, and

WHEREAS, Todd SWCD entered into a joint powers collaborative agreement with partnering entities to implement the Sauk River CWMP, and under this agreement a Policy Committee was established to, amongst other duties, review and recommend approval biennial work plans to collaborative partner's governing boards, and

WHEREAS, Todd SWCD has received notice from said Policy Committee that: 1) the 2024-25 Biennial Work Plan has been reviewed and 2) the Policy Committee recommends approval of the same by each collaborative member's governing board.

NOW, THEREFORE, BE IT RESOLVED, Todd SWCD hereby adopts and will begin implementation of the Sauk River CWMP 2024-25 Biennial Work Plan.

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve to follow Todd County 2024 Official Newspaper Designation. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve MN Soil Health Coalition Membership for one year in the amount of \$25.00. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Commissioner Neumann left the meeting at 10:00 a.m.

Wendel made a motion, seconded by Katterhagen to approve 2024 Irrigation Schedule Program Fee Schedule as \$200/field or \$175/field if two or more fields are enrolled in the program.

Discussion: More technology is becoming available for the landowners. Staff have a few new landowners they would like to reach out to.

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.



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Katterhagen made a motion, seconded by Williamson to approve payment of FY23 Soil Health cost share funds to Bryan and Melissa Ritt, C#2023.08.10-3.9, in the amount of \$474.83 for strip till practice located in the Sauk River Watershed. (project cost less than encumbered due to less acres). Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Wendel made a motion, seconded by Katterhagen to approve payment of FY21 Red Eye Watershed cost share funds to Nick French, C#20230608-3.7, in the amount of \$26,451 for a pit closure project located in the Red Eye Watershed.

James made a motion, seconded by Williamson to approve payment of FY22 Partridge River Phase II in the amount of \$54,071.76 and payment of FY23 Local Capacity funds in the amount of \$6,843.12 to Mike Helle, C#20230914-3.10, for total of \$60,914.88 for a partial payment for a livestock crossing project located in the Crow Wing Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve encumbering FY23 Riparian AID cost share funds for Stephan Rapatz, C#2024.01.11-3.10, in the amount of \$10,336.50 for a critical area planting and tree/shrub establishment project located in the Mississippi-Brainerd Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Wendel to approve encumbering FY23 Riparian AID cost share funds for Jim Benson, C#2023.01.11-3.11, in the amount of \$9,345 for a critical area planting project located in the Sauk River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by James to approve payment of FY23 Red Eye LCCMR Pilot Tree Planting project to Ron and Denise Hansch, C#2023.12.14-3.1, in the amount of \$525 for a DNR approved Forest Stewardship Plan located in the Red Eye Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Williamson to approve agreement with Stearns County SWCD for the Ag Water Quality program effective January 1, 2024-December 31, 2025.

Discussion: 2024 = \$5,000; 2025 = \$5,200.

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

DISCUSSION:

District Manager, Anton handed out the updated Chain of Command. Anton reported that she has directed staff, if they get a call or e-mail from a Commissioner, to direct them to Ossefoort, the Division Director to set up a three way discussion..

Board received a list of nominees for 2024 Conservationist of the Year and Land Stewardship of the Year Award. Recipients of the Awards will be approved at March's meeting. If you have additional nominees, submit them to the District Manager.



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The District Manager prefers the Joint Meeting with the Commissioners to held on February 20, 2024 due to the development of the Annual Report. Items for discussion will be discussed at the liaison meeting following the board meeting. Buchholz will not be able attend, and Wendel will be the acting chair.

INFORMATIONAL:

See handout regarding project status update.

The 2024 mileage rate is \$0.67.

Reminder to Supervisors to complete the Campaign finance board paperwork.

The 2023 Audit will be February 12-16, 2024. The Auditors will be onsite the 12th and 13th.

Supervisors are encouraged to attend the SWCD Supervisor Training put on by BWSR on February 13, 2024 in Brainerd.

There will be an AREA II Meeting on March 6, 2024. The meeting will be hosted by Benton SWCD. More information to come.

There will be a joint meeting with the Todd County Commissioners on Tuesday, February 20, 2024.

The next regular Todd Soil and Water Board of Supervisors meeting will be held on Thursday, March 14, 2024 at the Historic Courthouse in Long Prairie. The meeting will start at 8:30 a.m.

Chairperson Buchholz adjourned the meeting at 10:45 a.m.

Buchholz called the closed meeting to order at 11:04 a.m. The closed meeting was held for the performance evaluation of District Manager, Deja Anton.

Present at the closed meeting was Leland Buchholz, Wayne Wendel, Dale Katterhagen, Barb James, Tom Williamson, Deja Anton and Adam Ossefoort.

The meeting concluded with a positive finding on the District Manager's performance.

Motion by James, seconded by Katterhagen to adjourn the closed meeting at 12:02 p.m.

Sarah Katterhagen, Minute Prepare (*open meeting portion*)

Date

Deja Anton, SWCD District Manager

Date

Dale Katterhagen, Secretary

Date



WHERE THE FOREST MEETS THE PRAIRIE

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**Board of Commissioners
And
SWCD Supervisors**

Minutes of the Joint Meeting of the Todd County Board of Commissioners and Todd County SWCD Supervisors held on February 20th, 2024

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 20th day of February, 2024 with all Board of Commissioner members present except Byers and SWCD Supervisors, James, Wendel, Katterhagen & Williamson present and SWCD Supervisor Buchholz absent.

On motion by Noska and second by Neumann, the following motion was introduced and adopted by unanimous vote: To call the joint meeting to order.

On motion by Katterhagen and second by Williamson, the following was introduced and adopted by unanimous vote: To call the joint meeting to order.

Approval of Agenda

On motion by Williamson and second by James, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the removal of item #4 Approval of Todd SWCD 2023 Annual Report.

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To approve the agenda as presented with the removal of item #4 Approval of Todd SWCD 2023 Annual Report.

SWCD Presentation

Deja Anton, District Manager presented the following information for general knowledge and discussion between the board members:

- 2023 Highlights and Accomplishments
- Employee Updates
- Agricultural Analysis
- Budget

General Discussion

The Todd County Annual Feedlot Meeting & Farmer Appreciation Dinner is scheduled for Thursday, March 21, 2024 at Clarissa Ballroom, Clarissa from 10am-2pm for those interested in attending.

Adjourn

On motion by James and second by Katterhagen, the SWCD Board adjourned the joint meeting by unanimous vote.

On motion by Noska and second by Neumann, the Todd County Board of Commissioners adjourned the joint meeting by unanimous vote.

On a motion by Denny and second by Neumann, the preceding minutes of the Joint Meeting of the Todd County Board of Commissioners and Todd County SWCD Supervisors meeting held February 20th, 2024 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on March 5th, 2024.

Witness my hand and seal:

/s/ on file

Barbara Becker, County Board Chairperson

/s/ on file



***Board of Commissioners
And
SWCD Supervisors***

Denise Gaida, Todd County Auditor-Treasurer

**TODD SOIL & WATER CONSERVATION DISTRICT
SWCD TREASURER'S MONTHLY REPORT
PROGRAM SUMMARY**

PROGRAM	CASH BALANCE 1/1/2024	RECEIPTS	DISBURSEMENTS	ADJUSTMENTS	CASH BALANCE 1/31/2024
District Savings Account	\$ 276,167.33			\$	276,167.33
Change Fund	\$ 20.00			\$	20.00
District Operations	\$ -		\$ 11,103.73	\$	(11,103.73)
MN State Grant	\$ -			\$	-
Tree Program	\$ 20,055.85	\$ 2,866.93	\$ 936.00	\$	21,986.78
General/Misc. Revenue	\$ 2,254.10	\$ 464.00		\$	2,718.10
**MPCA Feedlot Program - FY24	\$ 130,421.77		\$ 425.00	\$	129,996.77
**NRBG Water Plan Levy	\$ 974.08	\$ 191.66		\$	1,165.74
**NRBG Water Plan Funds - FY24	\$ 20,035.00			\$	20,035.00
**NRBG Water Plan Funds - FY25	\$ 20,035.00			\$	20,035.00
**NRBG Wetland Program Funds - FY24	\$ 29,544.00			\$	29,544.00
**NRBG Wetland Program Funds - FY25	\$ 29,544.00			\$	29,544.00
FY2022 State Cost Share Funds	\$ 8,069.63			\$	8,069.63
FY2023 State Cost Share Funds	\$ 16,595.00			\$	16,595.00
FY2024 Conservation Contracts	\$ 19,384.00			\$	19,384.00
FY2025 Conservation Contracts	\$ 19,384.00			\$	19,384.00
FY2024 Conservation Delivery	\$ 20,054.00			\$	20,054.00
FY2025 Conservation Delivery	\$ 20,054.00			\$	20,054.00
Ob Well Program	\$ (1,950.00)			\$	(1,950.00)
FY2023 Buffer Compliance	\$ 10,985.28			\$	10,985.28
FY2024 Buffer Implementation	\$ 20,000.00			\$	20,000.00
FY2022 CWL Local Capacity	\$ 11,840.42		\$ 6,249.02	\$	5,591.40
FY2023 CWL Local Capacity Staffing/Operations	\$ 92,141.05			\$	92,141.05
FY2023 CWL Local Capacity Cost Share	\$ 17,795.80		\$ 6,843.12	\$	10,952.68
**Todd County Riparian AID Cost Share Program - 22	\$ 295.69			\$	295.69
**Todd County Riparian AID Cost Share Program - 23	\$ 29,537.76			\$	29,537.76
**Todd County Riparian AID Cost Share Program - 24	\$ 66,613.00			\$	66,613.00
**Todd County Riparian AID Education -24	\$ 17,100.00			\$	17,100.00
**Todd County AIS Program	\$ 78,000.59		\$ 7,700.00	\$	70,300.59
**Todd County Allocation	\$ -			\$	-
*BWSR Partridge River Grant 2020-2022 C/S	\$ (2,744.13)			\$	(2,744.13)
*BWSR Partridge River Grant 2020-2022 Admin	\$ (1,913.16)			\$	(1,913.16)
*BWSR Partridge River Grant 2020-2022 Technical	\$ (3,532.71)			\$	(3,532.71)
MN Ag Water Program- Reimbursement	\$ (1,021.42)	\$ 1,021.42		\$	-
WCTSA Reg. Nntt Managt. Program- Reimbursement	\$ (12,177.76)	\$ 12,177.76		\$	-
NRCS & WCTSA Collaboration Grant	\$ (125.87)	\$ 125.87		\$	-
**Feedlot Performance funds-2021	\$ 4,200.00			\$	4,200.00
*MPCA/319 Partridge River II Admin	\$ -			\$	-
*MPCA/319 Partridge River II PD	\$ -			\$	-
*MPCA/319 Partridge River II T/A	\$ (4,128.58)		\$ 2,069.36	\$	(6,197.94)
*MPCA/319 Partridge River II C/S	\$ (38,052.76)		\$ 54,071.76	\$	(92,124.52)
*BWSR Grow As you Know- Cover Crop Admin	\$ -			\$	-
*BWSR Grow As you Know- Cover Crop Consultant Services	\$ -			\$	-
*BWSR Grow As you Know- Cover Crop Project Development	\$ -			\$	-
*BWSR Grow As you Know- Cover Crop Technical Assistance	\$ (807.25)			\$	(807.25)
*BWSR Grow As you Know- Cover Crop Cost Share	\$ (3,027.35)			\$	(3,027.35)
Red Eye One Watershed, One Plan Reimbursement - Grant #1	\$ (475.96)	\$ 1,486.88	\$ 27,461.92	\$	(26,451.00)
Red Eye One Watershed, One Plan Reimbursement - Grant #2	\$ -			\$	-
Sauk River One Watershed, One Plan Technical Reimbursement	\$ (2,362.21)		\$ 2,402.69	\$	(4,764.90)
Sauk River One Watershed, One Plan CS Reimbursement	\$ (30,735.53)			\$	(30,735.53)
Long Prairie SWAG- Data Management	\$ (3,247.46)	\$ 3,247.46		\$	-
Long Prairie SWAG- Project Management	\$ (319.00)	\$ 319.00		\$	-
Long Prairie SWAG- Monitoring	\$ (4,952.37)	\$ 4,952.37		\$	-
Long Prairie SWAG- Equipment	\$ -	\$ -		\$	-
Long Prairie SWAG- MISC.	\$ (254.08)	\$ 254.08		\$	-
Mississippi River One Watershed, One Reimbursement	\$ (239.00)	\$ 239.00		\$	-
FY2023 Long Prairie Watershed LCCMR Grant	\$ (15,906.37)			\$	(15,906.37)
FY2023 Red Eye Watershed LCCMR Grant	\$ (99.40)	\$ 99.40	\$ 525.00	\$	(525.00)
C23-3483 Long Prairie Collaborative WBIF 2023 Admin	\$ 85,233.81		\$ 3,872.90	\$	81,360.91
C23-3483 Long Prairie Collaborative WBIF 2023 PD	\$ 125,920.85		\$ 2,033.15	\$	123,887.70
C23-3483 Long Prairie Collaborative WBIF 2023 TA	\$ 71,356.14		\$ 7,747.34	\$	63,608.80
C23-3483 Long Prairie Collaborative WBIF 2023 CS	\$ 9,119.80			\$	9,119.80
MN Grant SWCD AID - 2024	\$ 163,034.70			\$	163,034.70
BWSR MN Soil Health Cost Share Funds	\$ 1,679.77		\$ 474.83	\$	1,204.94
TOTAL	\$ 1,309,374.05	\$ 27,445.83	\$ 133,915.82	\$ -	\$ 1,202,904.06

Prepared by: Sarah Katterhagen, Program Coordinator

Date

Reviewed by: Deja Anton, SWCD District Manager

Date

Barb James, District Treasurer

Date

*Grants SWCD Applied for

**Funds/Program/Program Match from Todd County



ACCOUNT ACTIVITY REPORT

Page Break Option: 1 1 - Page Break by FUND
2 - Page Break by DEPT

Print Service Dates: No

Sort:

1st: 2nd 3rd 4th 5th 6th
G D T N M W

F - G/L Object Within Fund Number
G - G/L Account Number
P - G/L Object Within Dept Number
D - Transaction Date
M - G/L Month & Year
N - Vendor/Payer Name
T - Type Of Transaction
W - Receipt/Warrant Number

Range Subtotals:

1 1 - No Subtotals
2 - Detail and Subtotals by OBJECT Range
3 - Subtotals only by OBJECT Range
4 - Account Totals and Subtotals by OBJECT Range
5 - Account Totals and Subtotals by PROGRAM Range

Report Basis:

1 Cash

Only This Basis?: No

Print YTD Totals:

No

Type of Report:

1 1 - DETAIL
2 - ABBREVIATED

Specific Dates:

From: 01/01/2024 Thru: 01/31/2024

Comment:

FUND Range From 79 Thru 79

DEPT Range From 603 Thru 603

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Fund 79 - TODD SOIL & WATER AGENCY FU

**** Todd County ****



ACCOUNT ACTIVITY REPORT

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Tran		G/L		Receipt/Warrant		Invoice		Accr				
SC	Type	Vendor	Mont	NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Number	Cd	Basis	R1R2
DEPT 603 - S&W (FEEDLOT - CO MATCH)												
PROGRAM 000 - PROGRAM												
79-603-000-0000-5530 - FEE - DEPT PRJ SALES												
RE	RE	Todd County Soil & Water	01/2024	140776	01/08/2024	222	53.69 -	25 Trees - Lynn Hommerding				1
RE	RE	Todd County Soil & Water	01/2024	140776	01/08/2024	222	53.69 -	25 Trees - Janet Umland				1
RE	RE	Todd County Soil & Water	01/2024	140776	01/08/2024	222	92.34 -	25 Trees; 3 Potted - Constance				1
RE	RE	Todd County Soil & Water	01/2024	140776	01/08/2024	222	105.23 -	25 Trees; 4 Potted - Patricia				1
RE	RE	Todd County Soil & Water	01/2024	140777	01/08/2024	222	53.69 -	25 Trees - Daniel Benning				1
RE	RE	Todd County Soil & Water	01/2024	140777	01/08/2024	222	146.03 -	50 Trees; 3 Potted - Mitchell				1
RE	RE	Todd County Soil & Water	01/2024	140777	01/08/2024	222	214.75 -	100 Trees - Richard Kubitza				1
RE	RE	Todd County Soil & Water	01/2024	140803	01/10/2024	222	161.06 -	75 Trees - Bryon Cook				1
RE	RE	Todd County Soil & Water	01/2024	140803	01/10/2024	222	161.06 -	75 Trees - Jason Cory				1
RE	RE	Todd County Soil and Water	01/2024	140872	01/16/2024	222	53.69 -	25 Trees - Jackie Och				1
RE	RE	Todd County Soil and Water	01/2024	140872	01/16/2024	222	107.38 -	50 Trees - Christine Kassube				1
RE	RE	Todd County Soil & Water	01/2024	140946	01/22/2024	222	53.69 -	25 Trees - Dianne LaVoie				1
RE	RE	Todd County Soil & Water	01/2024	140946	01/22/2024	222	53.68 -	25 Trees - John Grutsch				1
RE	RE	Todd County Soil & Water	01/2024	140946	01/22/2024	222	483.19 -	225 Trees - Mike Berscheit				1
RE	RE	Todd County Soil & Water	01/2024	140951	01/23/2024	222	107.38 -	50 Trees - Janelle Paschen				1
RE	RE	Todd County Soil & Water	01/2024	140951	01/23/2024	222	107.38 -	50 Trees - Steven Rosdahl				1
RE	RE	Todd County Soil & Water	01/2024	141004	01/26/2024	222	408.03 -	125 Trees, 2 Kits - Dale Donna				1
RE	RE	Todd County Soil & Water	01/2024	141004	01/26/2024	222	161.06 -	75 Trees - Christi Jenc				1
RE	RE	Todd County Soil & Water	01/2024	141037	01/30/2024	222	289.91 -	50 Trees, 14 Potted - Rodney S				1
79-603-000-0000-5530 - FEE - DEPT PRJ SALES						Total	2,866.93 -					
79-603-000-0000-5801 - MISCELLANEOUS REVENUE												
RE	RE	Todd County Soil & Water	01/2024	140776	01/08/2024	222	31.00 -	Courier Overage Charges in 202				1
RE	RE	Todd County Soil & Water	01/2024	140776	01/08/2024	222	21.00 -	Courier Overage Charges in 202				1
RE	RE	Todd County Soil & Water	01/2024	140777	01/08/2024	222	31.00 -	Courier Overage Charges in 202				1
RE	RE	Todd County Soil & Water	01/2024	140777	01/08/2024	222	31.00 -	Courier Overage Charges in 202				1
RE	RE	Todd County Soil & Water	01/2024	141037	01/30/2024	222	250.00 -	2024 Feedlot Mtg Donation-Amer				1
RE	RE	Todd County Soil & Water	01/2024	141037	01/30/2024	222	100.00 -	2024 Feedlot Donation - MN Nat				1

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Fund 79 - TODD SOIL & WATER AGENCY FU

**** Todd County ****

ACCOUNT ACTIVITY REPORT

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Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
						NUMBER	DATE			Number	Cd		
			79-603-000-0000-5801 - MISCELLANEOUS REVENUE				Total	464.00 -					
			79-603-000-0000-6103 - PER DIEM										
DI	DI	9074-BUCHHOLZ/LELAND		01/2024		903833	01/16/2024	333	125.00	SWCD Board Meeting		01-11-2024	1
DI	DI	17255-JAMES/BARBARA		01/2024		903839	01/16/2024	333	125.00	SWCD Board Meeting		01-11-2024	1
DI	DI	5981-KATTERHAGEN/DALE		01/2024		903840	01/16/2024	333	125.00	SWCD Board Meeting		01-11-2024	1
DI	DI	23002-WENDEL/WAYNE		01/2024		242152	01/16/2024	333	125.00	SWCD Board Meeting		01-11-2024	1
DI	DI	9450-WILLIAMSON/THOMAS		01/2024		903855	01/16/2024	333	125.00	SWCD Board Meeting		01-11-2024	1
			79-603-000-0000-6103 - PER DIEM				Total	625.00					
			79-603-000-0000-6174 - WORKERS COMP INSURANCE										
DI	DI	4319-MCIT		01/2024		903842	01/16/2024	333	260.00	2024 WC Policy Renewal SWCD		20355R	1
			79-603-000-0000-6174 - WORKERS COMP INSURANCE				Total	260.00					
			79-603-000-0000-6245 - MEMBERSHIP DUES & REGISTRATIONS										
DI	DI	11418-MASWCD		01/2024		242127	01/16/2024	333	7,077.92	MASWCD 2024 Dues		3650	1
DI	DI	16874-MINNESOTA SOIL HEALTH COALITION		01/2024		242192	01/22/2024	333	25.00	One Year Membership 2024			1
			79-603-000-0000-6245 - MEMBERSHIP DUES & REGISTRATIONS				Total	7,102.92					
			79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE)										
DI	DI	9074-BUCHHOLZ/LELAND		01/2024		903833	01/16/2024	333	13.40	Mileage		01-11-2024	1
DI	DI	17255-JAMES/BARBARA		01/2024		903839	01/16/2024	333	25.46	Mileage		01-11-2024	1
DI	DI	5981-KATTERHAGEN/DALE		01/2024		903840	01/16/2024	333	18.76	Mileage		01-11-2024	1
DI	DI	23002-WENDEL/WAYNE		01/2024		242152	01/16/2024	333	25.46	Mileage		01-11-2024	1
DI	DI	9450-WILLIAMSON/THOMAS		01/2024		903855	01/16/2024	333	18.76	Mileage		01-11-2024	1
			79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE)				Total	101.84					
			79-603-000-0000-6337 - LODGING & MEALS										
DI	DI	9594-US BANK		01/2024		919	01/24/2024	333	125.92	DoubleTree Hotel-DKatterhagen			1
DI	DI	9594-US BANK		01/2024		919	01/24/2024	333	125.92	DoubleTree Hotel-Williamson			1
DI	DI	9594-US BANK		01/2024		919	01/24/2024	333	125.92	DoubleTree Hotel-Buchholz			1
DI	DI	9594-US BANK		01/2024		919	01/24/2024	333	138.21	TGIF-SWCD Awards/Luncheon			1
DI	DI	9594-US BANK		01/2024		919	01/24/2024	333	109.00	DoubleTreeHotel-AddtlCharge			1
			79-603-000-0000-6337 - LODGING & MEALS				Total	624.97					
			79-603-000-0000-6352 - INSURANCE (P&C)										
DI	DI	4319-MCIT		01/2024		903842	01/16/2024	333	2,389.00	2024 PC Policy Renewal SWCD		20355R	1
			79-603-000-0000-6352 - INSURANCE (P&C)				Total	2,389.00					

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Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
						NUMBER	DATE			Number	Cd		
			79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS										
DI	DI		1129-MN DEPT OF REVENUE		01/2024	922	01/19/2024	333	936.00	2023 4th Qtr-SWCD Sales Tax	2023	DTG	1
			79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS										
								Total	936.00				
			PROGRAM 000 -										
								PROGRAM Total	8,708.80				
			PROGRAM 511 - FY2022 LOCAL CAPACITY										
			79-603-511-0000-6849 - TECH/ENG EXP-FY2022 LOCAL CAPACITY										
DI	DI		11167-WEST CENTRAL TECH SERVICE AREA		01/2024	242154	01/16/2024	333	6,249.02	Uittenbogaard Tech Assist	24-11		1
			79-603-511-0000-6849 - TECH/ENG EXP-FY2022 LOCAL										
								Total	6,249.02				
			PROGRAM 511 - FY2022 LOCAL										
								PROGRAM Total	6,249.02				
			CAPACITY										
			PROGRAM 512 - 1W1P-RED EYE										
			79-603-512-0000-5801 - MISC REVENUE-1W1P-RED EYE										
RE	RE		Todd County Soil & Water		01/2024	140951	01/23/2024	222	1,486.88 -	Red Eye WBIF-Wage Reim-E Otter			1
			79-603-512-0000-5801 - MISC REVENUE-1W1P-RED EYE										
								Total	1,486.88 -				
			79-603-512-0000-6807 - COST SHARE EXP-1W1P-RED EYE										
DI	DI		16113-FRENCH/NICHOLAS		01/2024	242113	01/16/2024	333	26,451.00	Cost Share Payment			1
			79-603-512-0000-6807 - COST SHARE EXP-1W1P-RED EYE										
								Total	26,451.00				
			79-603-512-0000-6849 - TECH ASSIST EXP-1W1P-RED EYE										
DI	DI		11167-WEST CENTRAL TECH SERVICE AREA		01/2024	242154	01/16/2024	333	404.37	Kneisl Tech Assist	24-11		1
DI	DI		11167-WEST CENTRAL TECH SERVICE AREA		01/2024	242210	01/22/2024	333	606.55	Kneisl Tech Assist	24-18		1
			79-603-512-0000-6849 - TECH ASSIST EXP-1W1P-RED EYE										
								Total	1,010.92				
			PROGRAM 512 - 1W1P-RED EYE										
								PROGRAM Total	25,975.04				
			PROGRAM 513 - SOIL HEALTH COST SHARE										
			79-603-513-0000-6807 - COST SHARE EXP-SOIL HEALTH COST SHAR										
DI	DI		16123-RITT/BRYAN AND MELISSA		01/2024	242140	01/16/2024	333	474.83	Cost Share Payment			1
			79-603-513-0000-6807 - COST SHARE EXP-SOIL HEALTH COST										
								Total	474.83				
			PROGRAM 513 - SOIL HEALTH COST										
								PROGRAM Total	474.83				
			SHARE										
			PROGRAM 514 - FY2023 SWCD LOCAL										
			CAPACITY										
			79-603-514-0000-6807 - COST SHARE EXP-FY2023 SWCD LOCAL CAI										
DI	DI		16436-HELLE/MICHAEL		01/2024	242118	01/16/2024	333	6,843.12	Cost Share Payment			1
			79-603-514-0000-6807 - COST SHARE EXP-FY2023 SWCD LOCAL										
								Total	6,843.12				

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Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr		
						NUMBER	DATE			Number	Cd	Basis	R1R2
			PROGRAM 514 -			FY2023 SWCD LOCAL	Total	6,843.12					
			PROGRAM 516 - MISSISSIPPI RIVER BRAINERD 1W1P										
			79-603-516-0000-5801 - MISC REV:MISSISSIPPI RIVER BRAINERD 1W1										
RE	RE		Todd County Soil & Water		01/2024	140777	01/08/2024	222	239.00 -	2023 4th QRT Wage Reimb - Aitk			1
			79-603-516-0000-5801 - MISC REV:MISSISSIPPI RIVER BRAINERD					Total	239.00 -				
			PROGRAM 516 -			MISSISSIPPI RIVER	Total	239.00 -					
			PROGRAM 518 - C23-3483 LP COLLABORATIVE FY23 WBIF										
			79-603-518-0000-6806 - ADMIN EXP-C23-3483 LP COLLABORATIVE										
DI	DI		11431-DOUGLAS SWCD		01/2024	242109	01/16/2024	333	3,872.90	2023 Q4 Douglas SWCD Admin	Douglas SWCD		1
			79-603-518-0000-6806 - ADMIN EXP-C23-3483 LP					Total	3,872.90				
			79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP COLLABORATIVE										
DI	DI		17475-WEST OTTER TAIL SOIL & WATER CONSERV		01/2024	242155	01/16/2024	333	2,033.15	2023 Q4 Proj Dev Reimb	2385		1
			79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP					Total	2,033.15				
			79-603-518-0000-6849 - TECH ASSIST EXP-C23-3483 LP COLLABORATIVE										
DI	DI		11167-WEST CENTRAL TECH SERVICE AREA		01/2024	242154	01/16/2024	333	968.06	Dreher Tech Assist	24-11		1
DI	DI		11167-WEST CENTRAL TECH SERVICE AREA		01/2024	242154	01/16/2024	333	3,375.59	James Tech Assist	24-11		1
DI	DI		11167-WEST CENTRAL TECH SERVICE AREA		01/2024	242154	01/16/2024	333	864.51	Rickbeil Tech Assist	24-11		1
DI	DI		11167-WEST CENTRAL TECH SERVICE AREA		01/2024	242210	01/22/2024	333	351.79	Dreher Tech Assist	24-18		1
DI	DI		11167-WEST CENTRAL TECH SERVICE AREA		01/2024	242210	01/22/2024	333	2,116.79	James Tech Assist	24-18		1
DI	DI		11167-WEST CENTRAL TECH SERVICE AREA		01/2024	242210	01/22/2024	333	70.60	Rickbeil Tech Assist	24-18		1
			79-603-518-0000-6849 - TECH ASSIST EXP-C23-3483 LP					Total	7,747.34				
			PROGRAM 518 -			C23-3483 LP	Total	13,653.39					
			COLLABORATIVE FY23 WBIF										
			PROGRAM 521 - LCCMR PILOT TREE PLANT PROJECT 2023-REW										
			79-603-521-0000-5801 - MISC REV: LCCMR PILOT TREE PRJ 2023-RE										
RE	RE		Todd County Soil & Water		01/2024	140951	01/23/2024	222	99.40 -	RedEye LCCMR-Wage Reim - E Otter			1
			79-603-521-0000-5801 - MISC REV: LCCMR PILOT TREE PRJ					Total	99.40 -				
			79-603-521-0000-6849 - TECH EXP: LCCMR PILOT TREE PRJ 2023-RE										
DI	DI		16126-HANSCH/RON AND DENISE		01/2024	242116	01/16/2024	333	525.00	Cost Share Payment			1

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Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
			79-603-521-0000-6849 - TECH EXP: LCCMR PILOT TREE PRJ			Total		525.00					
			PROGRAM 521 - LCCMR PILOT TREE PLANT PROJECT 2023-REW			Total		425.60					
			PROGRAM 534 - FY2022 SWAG-LONG PRAIRIE										
			79-603-534-0000-5801 - MISC REV-FY2022 SWAG-LONG PRAIRIE										
RE	RE	State of MN - DD		01/2024	140871	01/16/2024	222	7,435.63 -	2023-SWAG-1				1
RE	RE	State of MN - DD		01/2024	140871	01/16/2024	222	1,337.28 -	2023-SWAG-2				1
			79-603-534-0000-5801 - MISC REV-FY2022 SWAG-LONG PRAIRIE			Total		8,772.91 -					
			PROGRAM 534 - FY2022 SWAG-LONG PRAIRIE			Total		8,772.91 -					
			PROGRAM 551 - FEEDLOT										
			79-603-551-0000-6845 - PROGRAM EXPENSE (FEEDLOT)										
DI	DI	8348-MACFO		01/2024	242125	01/16/2024	333	200.00	MACFO Conference 2024-Pratt				1
DI	DI	8348-MACFO		01/2024	242125	01/16/2024	333	125.00	MACFO Dues 2024-Pratt				1
DI	DI	8348-MACFO		01/2024	242125	01/16/2024	333	100.00	MACFO Dues 2024-Ebnet				1
			79-603-551-0000-6845 - PROGRAM EXPENSE (FEEDLOT)			Total		425.00					
			PROGRAM 551 - FEEDLOT			Total		425.00					
			PROGRAM 563 - LOCAL WATER MNG GRANT										
			79-603-563-0000-5001 - PROPERTY TAXES - CURRENT (WATER PLAN										
RE	RE	Todd County Soil & Water		01/2024	141037	01/30/2024	222	191.66 -	Water Plan Levy - Todd County				1
			79-603-563-0000-5001 - PROPERTY TAXES - CURRENT (WATER			Total		191.66 -					
			PROGRAM 563 - LOCAL WATER MNG GRANT			Total		191.66 -					
			PROGRAM 586 - AIS PROGRAM										
			79-603-586-0000-6845 - PROGRAM/PROJECT EXP-AIS PROGRAM										
DI	DI	16134-MISSISSIPPI HEADWATERS BOARD		01/2024	242238	01/29/2024	333	7,700.00	AIS Marketing		1		1
			79-603-586-0000-6845 - PROGRAM/PROJECT EXP-AIS PROGRAM			Total		7,700.00					
			PROGRAM 586 - AIS PROGRAM			Total		7,700.00					
			PROGRAM 588 - PARTRIDGE RIVER PHASE 2										
			79-603-588-0000-6807 - COST SHARE EXP-PARTRIDGE RIVER P2										
DI	DI	16436-HELLE/MICHAEL		01/2024	242118	01/16/2024	333	54,071.76	Cost Share Payment				1
			79-603-588-0000-6807 - COST SHARE EXP-PARTRIDGE RIVER P2			Total		54,071.76					



SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
		79-603-588-0000-6849 - TECH ASSIST.EXP-PARTRIDGE RIVER P2										
DI	DI	11167-WEST CENTRAL TECH SERVICE AREA	01/2024	242154	01/16/2024	333	50.26	Helle Tech Assist	24-11			1
DI	DI	11167-WEST CENTRAL TECH SERVICE AREA	01/2024	242210	01/22/2024	333	2,019.10	Helle Tech Assist	24-18			1
		79-603-588-0000-6849 - TECH ASSIST.EXP-PARTRIDGE RIVER P2 Total										
		PROGRAM 588 - PARTRIDGE RIVER PHASE 2 Total										
		56,141.12										
		PROGRAM 592 - MAWQCP-AG WATER PROGRAM										
		79-603-592-0000-5801 - MISC REV-MAWQCP-AG WATER PROGRAM										
RE	RE	Todd County Soil and Water	01/2024	140872	01/16/2024	222	1,021.42 -	2023 QRT#4 Wage Reimb - Stearn				1
		79-603-592-0000-5801 - MISC REV-MAWQCP-AG WATER Total										
		PROGRAM 592 - MAWQCP-AG WATER PROGRAM Total										
		1,021.42 -										
		PROGRAM 593 - WCTSA-REG NUTRIENT MGMT SPECIALIST										
		79-603-593-0000-5801 - MISC REV-WCTSA-REG NUTR MGMT SPECIA										
RE	RE	Todd County Soil & Water	01/2024	141037	01/30/2024	222	12,177.76 -	Reimb 2023 Q4 Wages - West Cen				1
		79-603-593-0000-5801 - MISC REV-WCTSA-REG NUTR MGMT Total										
		PROGRAM 593 - WCTSA-REG NUTRIENT MGMT SPECIALIST Total										
		12,177.76 -										
		PROGRAM 594 - NRCS & WCTSA COLLABORATION GRANT										
		79-603-594-0000-5801 - MISC REV-NRCS & WCTSA COLLABORATION										
RE	RE	Todd County Soil & Water	01/2024	141037	01/30/2024	222	125.87 -	Reimb 2023 Expense - West Cent				1
		79-603-594-0000-5801 - MISC REV-NRCS & WCTSA Total										
		PROGRAM 594 - NRCS & WCTSA COLLABORATION GRANT Total										
		125.87 -										
		PROGRAM 599 - SAUK RIVER 1W1P										
		79-603-599-0000-6849 - TECH ASSIST EXP-SAUK RIVER 1W1P										
DI	DI	11167-WEST CENTRAL TECH SERVICE AREA	01/2024	242154	01/16/2024	333	150.77	Fairy Lake Tech Assist	24-11			1
DI	DI	11167-WEST CENTRAL TECH SERVICE AREA	01/2024	242154	01/16/2024	333	452.30	Westbrock Tech Assist	24-11			1
DI	DI	11167-WEST CENTRAL TECH SERVICE AREA	01/2024	242210	01/22/2024	333	141.20	Fairy Lake Tech Assist	24-18			1
DI	DI	11167-WEST CENTRAL TECH SERVICE AREA	01/2024	242210	01/22/2024	333	150.77	Struve Tech Assist	24-18			1
DI	DI	11167-WEST CENTRAL TECH SERVICE AREA	01/2024	242210	01/22/2024	333	1,507.65	Westbroch Tech Assist	24-18			1



<u>Tran</u>	<u>SC</u>	<u>Type</u>	<u>Vendor</u>	<u>G/L</u>	<u>Receipt/Warrant</u>	<u>Seq</u>	<u>AMOUNT</u>	<u>Description / Service Dates</u>	<u>Invoice</u>	<u>Accr</u>	<u>R1R2</u>
			79-603-599-0000-6849 - TECH ASSIST EXP-SAUK RIVER 1W1P			Total	2,402.69				
			PROGRAM 599 - SAUK RIVER 1W1P			Total	2,402.69				
			DEPT 603 - S&W (FEEDLOT-CO MATCH)			Total	106,469.99				
			Fund 79 - TODD SOIL & WATER AGENCY FUND			Total	106,469.99				
		81 Transactions	31 Accounts			Final Total	106,469.99				

**TODD SOIL & WATER CONSERVATION DISTRICT
SWCD TREASURER'S MONTHLY REPORT
PROGRAM SUMMARY**

PROGRAM	CASH BALANCE 2/1/2024	RECEIPTS	DISBURSEMENTS	ADJUSTMENTS	CASH BALANCE 2/29/2024
District Savings Account	\$ 276,167.33			\$	276,167.33
Change Fund	\$ 20.00			\$	20.00
District Operations	\$ (11,103.73)		\$ 1,258.00		\$ (12,361.73)
MN State Grant	\$ -			\$	-
Tree Program	\$ 21,986.78	\$ 5,561.02	\$ 2.14		\$ 27,545.66
General/Misc. Revenue	\$ 2,718.10	\$ 1,000.00			\$ 3,718.10
**MPCA Feedlot Program - FY24	\$ 129,996.77		\$ 491.25		\$ 129,505.52
**NRBG Water Plan Levy	\$ 1,165.74				\$ 1,165.74
**NRBG Water Plan Funds - FY24	\$ 20,035.00				\$ 20,035.00
**NRBG Water Plan Funds - FY25	\$ 20,035.00				\$ 20,035.00
**NRBG Wetland Program Funds - FY24	\$ 29,544.00				\$ 29,544.00
**NRBG Wetland Program Funds - FY25	\$ 29,544.00				\$ 29,544.00
FY2022 State Cost Share Funds	\$ 8,069.63				\$ 8,069.63
FY2023 State Cost Share Funds	\$ 16,595.00				\$ 16,595.00
FY2024 Conservation Contracts	\$ 19,384.00				\$ 19,384.00
FY2025 Conservation Contracts	\$ 19,384.00				\$ 19,384.00
FY2024 Conservation Delivery	\$ 20,054.00				\$ 20,054.00
FY2025 Conservation Delivery	\$ 20,054.00				\$ 20,054.00
Ob Well Program	\$ (1,950.00)				\$ (1,950.00)
FY2023 Buffer Compliance	\$ 10,985.28				\$ 10,985.28
FY2024 Buffer Implementation	\$ 20,000.00				\$ 20,000.00
FY2022 CWL Local Capacity	\$ 5,591.40				\$ 5,591.40
FY2023 CWL Local Capacity Staffing/Operations	\$ 92,141.05				\$ 92,141.05
FY2023 CWL Local Capacity Cost Share	\$ 10,952.68				\$ 10,952.68
**Todd County Riparian AID Cost Share Program - 22	\$ 295.69				\$ 295.69
**Todd County Riparian AID Cost Share Program - 23	\$ 29,537.76				\$ 29,537.76
**Todd County Riparian AID Cost Share Program - 24	\$ 66,613.00				\$ 66,613.00
**Todd County Riparian AID Education -24	\$ 17,100.00				\$ 17,100.00
**Todd County AIS Program	\$ 70,300.59		\$ 112.00		\$ 70,188.59
**Todd County Allocation	\$ -				\$ -
*BWSR Partridge River Grant 2020-2022 C/S	\$ (2,744.13)	\$ 2,744.13			\$ -
*BWSR Partridge River Grant 2020-2022 Admin	\$ (1,913.16)	\$ 1,913.16			\$ -
*BWSR Partridge River Grant 2020-2022 Technical	\$ (3,532.71)	\$ 3,532.71			\$ -
MN Ag Water Program- Reimbursement	\$ -				\$ -
WCTSA Reg. Ntnt Managt. Program- Reimbursement	\$ -				\$ -
NRCS & WCTSA Collaboration Grant	\$ -				\$ -
**Feedlot Performance funds-2021	\$ 4,200.00				\$ 4,200.00
*MPCA/319 Partridge River II Admin	\$ -				\$ -
*MPCA/319 Partridge River II PD	\$ -				\$ -
*MPCA/319 Partridge River II T/A	\$ (6,197.94)	\$ 6,197.94			\$ -
*MPCA/319 Partridge River II C/S	\$ (92,124.52)	\$ 38,052.76			\$ (54,071.76)
*BWSR Grow As you Know- Cover Crop Admin	\$ -				\$ -
*BWSR Grow As you Know- Cover Crop Consultant Services	\$ -				\$ -
*BWSR Grow As you Know- Cover Crop Project Development	\$ -				\$ -
*BWSR Grow As you Know- Cover Crop Technical Assistance	\$ (807.25)	\$ 807.25			\$ -
*BWSR Grow As you Know- Cover Crop Cost Share	\$ (3,027.35)	\$ 3,027.35			\$ -
Red Eye One Watershed, One Plan Reimbursement - Grant #1	\$ (26,451.00)	\$ 26,451.00			\$ -
Red Eye One Watershed, One Plan Reimbursement - Grant #2	\$ -				\$ -
Sauk River One Watershed, One Plan Technical Reimbursement	\$ (4,764.90)				\$ (4,764.90)
Sauk River One Watershed, One Plan CS Reimbursement	\$ (30,735.53)				\$ (30,735.53)
Long Prairie SWAG- Data Management	\$ -				\$ -
Long Prairie SWAG- Project Management	\$ -				\$ -
Long Prairie SWAG- Monitoring	\$ -				\$ -
Long Prairie SWAG- Equipment	\$ -				\$ -
Long Prairie SWAG- MISC.	\$ -				\$ -
Mississippi River One Watershed, One Reimbursement	\$ -				\$ -
FY2023 Long Prairie Watershed LCCMR Grant	\$ (15,906.37)				\$ (15,906.37)
FY2023 Red Eye Watershed LCCMR Grant	\$ (525.00)	\$ 525.00			\$ -
C23-3483 Long Prairie Collaborative WBIF 2023 Admin	\$ 81,360.91				\$ 81,360.91
C23-3483 Long Prairie Collaborative WBIF 2023 PD	\$ 123,887.70		\$ 1,833.43		\$ 122,054.27
C23-3483 Long Prairie Collaborative WBIF 2023 TA	\$ 63,608.80				\$ 63,608.80
C23-3483 Long Prairie Collaborative WBIF 2023 CS	\$ 9,119.80				\$ 9,119.80
MN Grant SWCD AID - 2024	\$ 163,034.70		\$ 91.25		\$ 162,943.45
BWSR MN Soil Health Cost Share Funds	\$ 1,204.94				\$ 1,204.94
TOTAL	\$ 1,202,904.06	\$ 89,812.32	\$ 3,788.07	\$ -	\$ 1,288,928.31

Prepared by: Sarah Katterhagen, Program Coordinator

Date

Reviewed by: Deja Anton, SWCD District Manager

Date

Barb James, District Treasurer

Date

*Grants SWCD Applied for
**Funds/Program/Program Match from Todd County



ACCOUNT ACTIVITY REPORT

Page Break Option: 1 1 - Page Break by FUND
2 - Page Break by DEPT

Print Service Dates: No

Sort:

1st: 2nd 3rd 4th 5th 6th
G D T N M W

F - G/L Object Within Fund Number
G - G/L Account Number
P - G/L Object Within Dept Number
D - Transaction Date
M - G/L Month & Year
N - Vendor/Payer Name
T - Type Of Transaction
W - Receipt/Warrant Number

Range Subtotals:

1 1 - No Subtotals
2 - Detail and Subtotals by OBJECT Range
3 - Subtotals only by OBJECT Range
4 - Account Totals and Subtotals by OBJECT Range
5 - Account Totals and Subtotals by PROGRAM Range

Report Basis:

1 Cash

Only This Basis?: No

Print YTD Totals:

No

Type of Report:

1 1 - DETAIL
2 - ABBREVIATED

Specific Dates:

From: 02/01/2024 Thru: 02/29/2024

Comment:

FUND Range From 79 Thru 79

DEPT Range From 603 Thru 603

Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
						NUMBER	DATE			Number	Cd		
			DEPT 603 - S&W (FEEDLOT - CO MATCH)										
			PROGRAM 000 - PROGRAM										
			79-603-000-0000-5530 - FEE - DEPT PRJ SALES										
RE	RE		Todd County Soil & Water		02/2024	141074	02/02/2024	222	210.46 - 50 Trees, 8 Potted - Michael L				1
RE	RE		Todd County Soil & Water		02/2024	141074	02/02/2024	222	107.40 - 50 Trees - Kenny Leukam				1
RE	RE		Todd County Soil & Water		02/2024	141074	02/02/2024	222	107.38 - 50 Trees - Kurt and Lori Perss				1
RE	RE		Todd County Soil & Water		02/2024	141157	02/09/2024	222	161.06 - 75 Trees - Douglas Maschler				1
RE	RE		Todd County Soil & Water		02/2024	141157	02/09/2024	222	53.69 - 25 Trees - Larry Wolpert				1
RE	RE		Todd County Soil & Water		02/2024	141157	02/09/2024	222	375.81 - 175 Trees - Joseph Miner				1
RE	RE		Todd County Soil & Water		02/2024	141157	02/09/2024	222	53.69 - 25 Trees - Gary Simek				1
RE	RE		Todd County Soil & Water		02/2024	141157	02/09/2024	222	53.69 - 25 Trees - Michael Popp				1
RE	RE		Todd County Soil & Water		02/2024	141157	02/09/2024	222	51.54 - 4 Potted - Robert Gustafson				1
RE	RE		Todd County Soil & Water		02/2024	141189	02/13/2024	222	161.06 - 75 Trees - Zachary Pull				1
RE	RE		Todd County Soil & Water		02/2024	141189	02/13/2024	222	107.38 - 50 Trees - Anthony McGinnity				1
RE	RE		Todd County Soil & Water		02/2024	141189	02/13/2024	222	107.38 - 50 Trees - Jason Volkman				1
RE	RE		Todd County Soil & Water		02/2024	141189	02/13/2024	222	590.56 - 275 Trees - Matt Zinter				1
RE	RE		Todd County Soil & Water		02/2024	141259	02/16/2024	222	53.69 - 25 Trees - Brian Neubauer				1
RE	RE		Todd County Soil & Water		02/2024	141259	02/16/2024	222	69.79 - 1 kit - Amy Zimmerman				1
RE	RE		Todd County Soil & Water		02/2024	141259	02/16/2024	222	161.06 - 75 Trees - Daniel Bitz				1
RE	RE		Todd County Soil & Water		02/2024	141259	02/16/2024	222	53.69 - 25 Trees - Gene Rasmusen				1
RE	RE		Todd County Soil & Water		02/2024	141259	02/16/2024	222	805.32 - 375 Trees - Lance Grewe				1
RE	RE		Todd County Soil & Water		02/2024	141338	02/22/2024	222	805.31 - 375 Trees - Steven Greenwaldt				1
RE	RE		Todd County Soil & Water		02/2024	141338	02/22/2024	222	53.69 - 25 Trees - Joseph Miner				1
RE	RE		Todd County Soil & Water		02/2024	141338	02/22/2024	222	107.38 - 50 Trees - Rodd Gustafson				1
RE	RE		Todd County Soil & Water		02/2024	141380	02/27/2024	222	53.69 - 25 Trees - Duane Swanson				1
RE	RE		Todd County Soil & Water		02/2024	141380	02/27/2024	222	53.69 - 25 Trees - Duane Swanson				1
RE	RE		Todd County Soil & Water		02/2024	141380	02/27/2024	222	107.38 - 50 Trees - Zachary Van Beck				1
RE	RE		Todd County Soil & Water		02/2024	141380	02/27/2024	222	107.38 - 50 Trees - Carl Peterson				1
RE	RE		Todd County Soil & Water		02/2024	141380	02/27/2024	222	161.06 - 75 Trees - Glendon Johnson				1
RE	RE		Todd County Soil & Water		02/2024	141380	02/27/2024	222	53.69 - 25 Trees - Pamela Sutton				1

SARAHK

3/6/24 9:24AM

Fund 79 - TODD SOIL & WATER AGENCY FU

**** Todd County ****

ACCOUNT ACTIVITY REPORT

From: 02/01/2024 Thru: 02/29/2024

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Report Basis: 1



Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
						NUMBER	DATE			Number	Cd		
			79-603-000-0000-5530 - FEE - DEPT PRJ SALES										
RE	RE		Todd County Soil & Water		02/2024	141380	02/27/2024	222	773.10 -	60 Potted - Billy Dinkel			1
			79-603-000-0000-5530 - FEE - DEPT PRJ SALES					Total	5,561.02 -				
			79-603-000-0000-5801 - MISCELLANEOUS REVENUE										
RE	RE		Todd County Soil & Water		02/2024	141157	02/09/2024	222	500.00 -	2024 Feedlot Mtg Don - Magnifi			1
RE	RE		Todd County Soil & Water		02/2024	141380	02/27/2024	222	500.00 -	Annual Feedlot Meeting - Todd			1
			79-603-000-0000-5801 - MISCELLANEOUS REVENUE					Total	1,000.00 -				
			79-603-000-0000-6245 - MEMBERSHIP DUES & REGISTRATIONS										
DI	DI		14432-BENTON SWCD		02/2024	242343	02/26/2024	333	58.00	AREAllMeeting-3SWCDSupervivors			1
			79-603-000-0000-6245 - MEMBERSHIP DUES & REGISTRATIONS					Total	58.00				
			79-603-000-0000-6263 - PROFESSIONAL SERVICES										
DI	DI		5605-CLIFTON LARSONALLEN, LLP		02/2024	903890	02/05/2024	333	840.00	Prof. Services - Audit 2023	L241024893		1
			79-603-000-0000-6263 - PROFESSIONAL SERVICES					Total	840.00				
			79-603-000-0000-6302 - COMPUTER MAINTENANCE SERVICES										
DI	DI		14437-INTRADYN		02/2024	57762	02/23/2024	333	360.00	Soil&WaterSocialMediaArchiving	8037		1
			79-603-000-0000-6302 - COMPUTER MAINTENANCE SERVICES					Total	360.00				
			79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS										
DI	DI		16213-SCHMIDT/RODNEY		02/2024	242264	02/05/2024	333	2.14	Refund-Norway Spruce Sold Out	1-30-2024		1
			79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS					Total	2.14				
			PROGRAM 000 -					PROGRAM Total	5,300.88 -				
			PROGRAM 512 - 1W1P-RED EYE										
			79-603-512-0000-5801 - MISC REVENUE-1W1P-RED EYE										
RE	RE		Todd County Soil & Water		02/2024	141380	02/27/2024	222	26,451.00 -	Red Eye WBIF - Proj Reimb			1
			79-603-512-0000-5801 - MISC REVENUE-1W1P-RED EYE					Total	26,451.00 -				
			PROGRAM 512 -					1W1P-RED EYE Total	26,451.00 -				
			PROGRAM 518 - C23-3483 LP COLLABORATIVE										
			FY23 WBIF										
			79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP COLLABORATIVI										
DI	DI		16276-KANATI LAND MANAGEMENT		02/2024	242321	02/20/2024	333	1,800.00	Outreach Plan Development	1538		1
DI	DI		9594-US BANK		02/2024	931	02/21/2024	333	33.43	Coborn's Meeting Supplies			1
			79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP					Total	1,833.43				
			PROGRAM 518 -					C23-3483 LP Total	1,833.43				
			COLLABORATIVE FY23										
			WBIF										

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3/6/24 9:24AM

Fund 79 - TODD SOIL & WATER AGENCY FU

**** Todd County ****

ACCOUNT ACTIVITY REPORT

From: 02/01/2024 Thru: 02/29/2024

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Report Basis: 1



SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
		PROGRAM 519 - SWCD AID										
		79-603-519-0000-6837 - OPERATIONAL EXP-SWCD AID										
DI	DI	12016-LONG PRAIRIE LEADER	02/2024	57724	02/09/2024	333	91.25	SWCD Envelopes-General SWCD	14239			1
		79-603-519-0000-6837 - OPERATIONAL EXP-SWCD AID				Total	91.25					
		PROGRAM 519 -				SWCD AID Total	91.25					
		PROGRAM 521 - LCCMR PILOT TREE PLANT PROJECT 2023-REW										
		79-603-521-0000-5801 - MISC REV: LCCMR PILOT TREE PRJ 2023-RE										
RE	RE	Todd County Soil & Water	02/2024	141380	02/27/2024	222	525.00 -	Red Eye LCCMR Forest Stewardsh				1
		79-603-521-0000-5801 - MISC REV: LCCMR PILOT TREE PRJ				Total	525.00 -					
		PROGRAM 521 - LCCMR PILOT TREE PLANT PROJECT 2023-REW				Total	525.00 -					
		PROGRAM 532 - BWSR GROW AS YOU KNOW-SR FY21-23										
		79-603-532-0000-5301 - MN GRANT-BWSR GROW AS YOU KNOW-SR										
RE	RE	State of MN - DD	02/2024	141185	02/13/2024	222	3,834.60 -	FY21 Competitive Grant				1
		79-603-532-0000-5301 - MN GRANT-BWSR GROW AS YOU				Total	3,834.60 -					
		PROGRAM 532 - BWSR GROW AS YOU KNOW-SR FY21-23				Total	3,834.60 -					
		PROGRAM 551 - FEEDLOT										
		79-603-551-0000-6845 - PROGRAM EXPENSE (FEEDLOT)										
DI	DI	12016-LONG PRAIRIE LEADER	02/2024	57724	02/09/2024	333	91.25	SWCD Envelopes-FeedlotProgram	14239			1
DI	DI	20289-TODD CO MIS DEPT	02/2024	57789	02/23/2024	333	400.00	Point Solutions Subscription				1
		79-603-551-0000-6845 - PROGRAM EXPENSE (FEEDLOT)				Total	491.25					
		PROGRAM 551 -				FEEDLOT Total	491.25					
		PROGRAM 586 - AIS PROGRAM										
		79-603-586-0000-6845 - PROGRAM/PROJECT EXP-AIS PROGRAM										
DI	DI	9594-US BANK	02/2024	931	02/21/2024	333	35.00	Pan De Vida Bakery Meeting Sup				1
DI	DI	12016-LONG PRAIRIE LEADER	02/2024	57769	02/23/2024	333	77.00	AIS - Public Notice	14352			1
		79-603-586-0000-6845 - PROGRAM/PROJECT EXP-AIS PROGRAM				Total	112.00					
		PROGRAM 586 -				AIS PROGRAM Total	112.00					
		PROGRAM 588 - PARTRIDGE RIVER PHASE 2										
		79-603-588-0000-5301 - MN GRANT-PARTRIDGE RIVER P2										



SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER	DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
		79-603-588-0000-5301 - MN GRANT - PARTRIDGE RIVER P2										
RE	RE	State of MN - DD	02/2024	141246	02/15/2024	222	44,250.70 -	319 FY19 Partridge River				1
		79-603-588-0000-5301 - MN GRANT - PARTRIDGE RIVER P2					Total	44,250.70 -				
		PROGRAM 588 - PARTRIDGE RIVER PHASE 2					Total	44,250.70 -				
		PROGRAM 591 - BWSR PARTRIDGE RIVER GRANT (2020-2022)										
		79-603-591-0000-5301 - MN GRANT - BWSR PARTRIDGE RIVER GNT(2020-2022)										
RE	RE	State of MN - DD	02/2024	141184	02/13/2024	222	8,190.00 -	FY 20 Competitive Grant				1
		79-603-591-0000-5301 - MN GRANT - BWSR PARTRIDGE RIVER					Total	8,190.00 -				
		PROGRAM 591 - BWSR PARTRIDGE RIVER GRANT(2020-2022)					Total	8,190.00 -				
		DEPT 603 - S&W (FEEDLOT-CO MATCH)					Total	86,024.25 -				
		Fund 79 - TODD SOIL & WATER AGENCY FUND					Total	86,024.25 -				
		46 Transactions	15 Accounts	Final Total			86,024.25 -					



**m BOARD OF WATER
AND SOIL RESOURCES**
**2023 WCA Reporting
Completed!**



Pearson Outdoors Inc

Location Information

Parcel Number 22-0028500, 22-0028400,
22-0026401
Township Name Staples
TWP, Range, Section T133N R33W Sec 29 & 32
Major Watershed Long Prairie
Minor Watershed 14031

Project Information

Project Type Ecological
Practice Types Forest
Management Plan
Project Codes 106
Field Technicians Tim Ebnet

Resource Concern and Project Purpose Description

Project purpose is to provide cost share funding for the writing of a Woodland Stewardship Plan on 324 acres.

Funding Information

Bid

\$1944.00

Northland Habitat LLC

Cost Share

Approx. 62% \$1200.00

Final Invoice (s)

Provided at a later
date

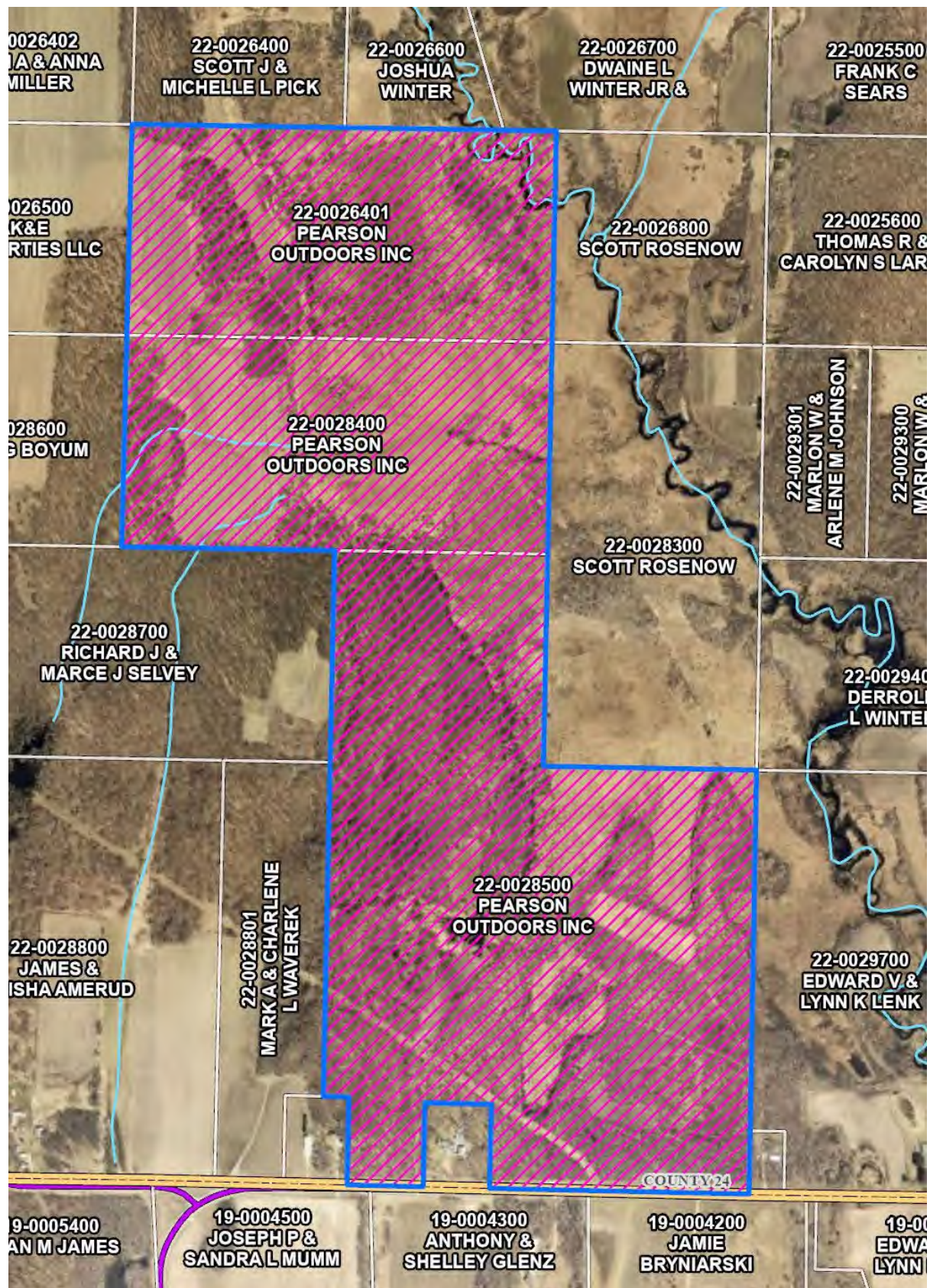
Cost Share Payment Amount

Provided at a later
date

Funding Source

FY23 LCCMR Forestry \$1200.00
Grant





Pearson Outdoor Inc FSP, 1/18/2024, submitted by Tim Ebnet

Gabrelcik Shrub Planting (Part 2)

Location Information		Project Information	
Parcel Number	11-0030300	Project Type	Ecological
Township Name	Grey Eagle	Practice Types	Tree/Shrub Establishment
TWP, Range, Section	127, 32, 20	Project Codes	612
Major Watershed	Sauk River	Field Technicians	Kasen Christiansen
Minor Watershed	16030 – Big Birch Lake	Engineering Assistance	

Resource Concern and Project Purpose Description

Big Birch Lake -Soil erosion from unregulated channel out letting into Big Birch Lake. Big Birch Lake is Protection Lake in the watershed. Preventing sediment and excess nutrient contributions into the lake is critical to maintain its protection status. Runoff from the road also contributes to the erosion. This work is being done in cooperation with Todd County Public Works as part of the work will take place in the ROW of County 47. This is a low-cost continuation to a previously completed project.

Project Description:

This is a continuation of a previously completed Lined Waterway, Fall of 2023. The continuation is to plant shrubs (Redosier Dogwoods) to replace shrubs that were removed prior to construction. The shrubs will line the bank of the channel, adding slope stabilization and erosion protection. Planting will be completed in spring of 2024.

Funding Information

	High Bid	Low Bid	Cost Share
		\$186.32	75% \$139.74
Funding Source	2022 Riparian		\$139.74

Reductions

	Before
COD	8.18
Sediment/TSS	8.18
Phosphorus	6.96





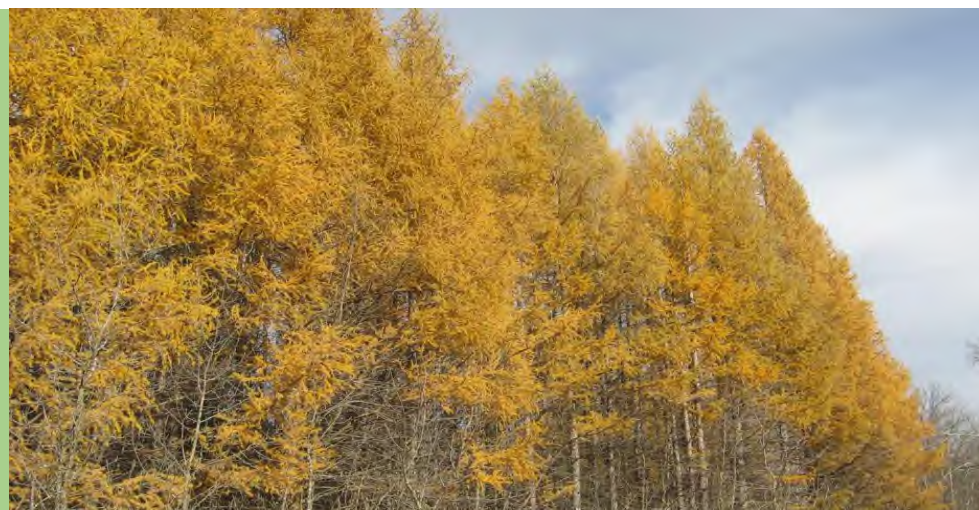
Forest Management Plan Pay Out- Ebert

Location Information		Project Information	
Parcel Number	O5-0006102; 00061	Project Type	Ecological
Township Name	Burleene	Practice Types	FMP
TWP, Range, Section	130, 35, 9	Project Codes	106
Major Watershed	Long Prairie	Field Technicians	Anton; DNR
Minor Watershed	14015- Eagle Creek	Engineering Assistance	Dean Makey

Resource Concern and Project Purpose Description

Soil health and carbon sequestration are the key resource concerns for this parcel which is located in Priority 1 for the Long Prairie Watershed. A forest management plan will be developed for managing and planting 80 acres of mainly deciduous forest. Cost to prepare plan is \$850. This project will be cost-shared at 75% or \$637.50.

Final Invoice (s)	\$850.00	Cost Share Payment Amount
Funding Source	FY22 LCCMR LP	\$ 637.50



On this site, the larch trees are doing extremely well. In 2014, the trees averaged 11 inches dbh and had mostly 6 merchantable slices per tree. Now, the trees average 12 inches dbh and have 7 and 8 merchantable slices per tree. An average tree measured over 75 feet in height. Due to the density of the trees and their size, this type is producing a very high volume of wood. The trees appear healthy. No problems were observed. This type has a very high density of trees. It is obvious this site will grow outstanding larch trees.



Management Alternative:

- Thin this plantation to space the trees further apart. More space between trees will make it easier to walk through this forest, enhancing the visual and recreational qualities. This thinning could be pursued when other commercial timber harvesting is done nearby, such as harvesting in White Spruce Type #3.



Cover Type #2:

BUR OAK and OTHER HARDWOODS

5.5 ACRES

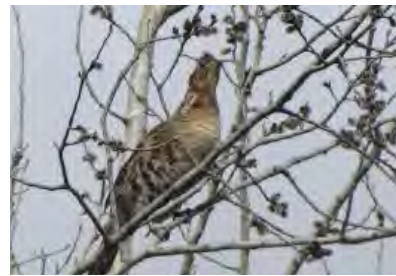
Age: Immature and Mature (95 years, est.); **Site Quality:** Average (bur oak SI = 55);
Tree Density: Good (basal area = 102 sq. ft. per acre); **Timber Volume:** Average (20 cords + 700 BF per acre) –
 volume figures are not accurate enough to be used for the purpose of selling timber.

Management Recommendations:

- Consider harvesting this type as soon as possible, before more volume is lost to rot and mortality. A commercial timber sale will produce income.



The aspen trees in this type are declining. There are dead, standing trees and fallen trees on the ground. It is estimated 15 percent of the aspen have died. It is also estimated that approximately 60 percent of the live aspen trees have white stem rot. Look for the conks (toadstool-like) growth on the stems of the aspen trees. These are the fruiting bodies of the rotting fungus. Even with these damages, this type still has a good density of trees.



Cover Type	Activity	Acres	Timeframe
Aspen Saplings #1	Immature – no treatment is recommended at this time.	1	Re-evaluate in 20 - 25 years
Bur Oak and Other Hardwoods #2	The bur oak are immature – no final harvest treatment is recommended at this time. Reserve as habitat for wildlife.	5.5	Re-evaluate in 10 years
White Spruce Plantation #3	Delay a final harvest for now.	2	Re-evaluate in 10 years for thinning
European Larch Plantation #4	This stand of trees is unique – keep this type as it is.	0.5	Re-evaluate in 10 years for thinning
Red Pine Pockets #5	Conduct a commercial thinning to generate income and improve the growing conditions.	2	Immediately
Red Pine Plantation #6	Treat the same as Type #5.	1.5	Immediately
Mature Aspen #7	Harvest this type as part of a commercial timber sale. Coordinate with other harvesting on property.	3	Immediately
Hardwood Saplings & Small Poles #9	Immature – no treatment is needed at this time.	5	Re-evaluate in 20 – 25 years
Lowland Hardwoods #10	Immature – no harvesting is recommended at this time. Watch for EAB and buckthorn.	1.5	Indefinitely
Lowland Tamarack & Ash #11	Immature – no treatment is recommended at this time.	6	Indefinitely
#SPR – Recent Planting	A successful planting – no treatment is needed at this time.	2	Indefinitely
#RP – Red Pine Recent Planting	Consider a method to deter the deer from antler rubbing.	4	Immediately
Lowland Grass #LG	Protect from damage during all management activities.	27.5	Indefinitely
Lowland Brush #LB		6	
Upland Grass #UG	Maintain portions as permanent openings for wildlife.	9	Immediately
Food Plots #FP	Maintain the existing food plots. Establish native grasses and/or wildflowers for use by pollinators.	1	

- *Deer* – Deer thrive in aspen forests that provide them with an abundant, available food supply and dense escape cover. In general, good aspen management for grouse will benefit deer as well. However, deer prefer to have small (1 to 3-acre) wildlife openings for every 40 acres. Deer also need winter cover. If there is not a dense conifer stand within a mile of the property, deer can benefit from small (5-acre) plantations of spruce or fir.

LP Forest Management Plan- Connie & Jerald James

Location Information

Parcel Number 19-0016900
Township Name Moran
TWP, Range, Section 132, 33, 16
Major Watershed Long Prairie
Minor Watershed 14035 Unknown

Project Information

Project Type Ecological
Practice Types FSP
Project Codes 106
Field Technicians Anton
Engineering Assistance Erik Eggen

Resource Concern and Project Purpose Description

This is a beautiful 164 acre parcel of mostly wooded land sandwiched between the Moran Creek and the Long Prairie River. This is in a Priority 1 area for the Land Stewardship Plan for the Long Prairie Watershed.

The primary objectives accomplished for this project is to protect riparian wetland and creek corridors, sequester carbon, stabilize and maintain a healthy storage structure and added vertical water storage.

Funding Information

High Bid
NA

Low Bid
\$1000

Cost Share
75% \$750

Final Invoice (s)
Funding Source

NA
FY23 LCCMR
FY & Grant Name.

Cost Share Payment Amount NA
750
FY & Grant Name.

Add notes if needed.



LP Forest Management Plan- Nicholas Novak- Tall Oaks

Location Information

Parcel Number 08-00163;-00217
Township Name Fawn Lake
TWP, Range, Section 132, 32, 15 & 16
Major Watershed Long Prairie
Minor Watershed 14028 Fish Trap Creek

Project Information

Project Type Ecological
Practice Types FSP
Project Codes 106
Field Technicians Anton
Engineering Assistance Erik Eggen

Resource Concern and Project Purpose Description

This is an 88 acre parcel along Fish Trap Creek where were located the native Pine forests in the early to mid 1800's. This is in a Priority Area for the Long Prairie River Watershed Land Stewardship Plan.

The primary objectives accomplished for this project is to protect Fish Trap creek, sequester carbon, stabilize and maintain healthy soil structure and additional vertical water storage.

Funding Information

High Bid	Low Bid	Cost Share
NA	\$1000	75% \$750

Final Invoice (s)	NA	Cost Share Payment Amount	NA
Funding Source	FY23 Forestry LCCMR	\$750	
	FY & Grant Name.	FY & Grant Name.	



LP Forest Management Plan- Brad Peery

Location Information

Parcel Number 05-0018202
Township Name Burleene
TWP, Range, Section 130, 35, 26
Major Watershed Long Prairie
Minor Watershed 14042 Long Prairie

Project Information

Project Type Ecological
Practice Types FSP
Project Codes 106
Field Technicians Anton
Engineering Assistance Tom Kroll

Resource Concern and Project Purpose Description

This is an 41 acre parcel with wooded and shrub swamps with small pockets of shallow marshes. This area serves as a water retention area mainly and will aid in overall resiliency to soils with some added carbon sequestration benefits. This varied terrain is a huge benefit to sustaining natural habitat areas.

Funding Information

High Bid
NA

Low Bid
\$1400

Cost Share
75% \$1050

Final Invoice (s)
Funding Source

NA
FY23 Forestry LCCMR
FY & Grant Name.

Cost Share Payment Amount NA
\$1050
FY & Grant Name.



LP Forest Management Plan- Kevin Peery

Location Information

Parcel Number 05-0018401
Township Name Burleene
TWP, Range, Section 130, 35, 26
Major Watershed Long Prairie
Minor Watershed 14042 Long Prairie

Project Information

Project Type Ecological
Practice Types FSP
Project Codes 106
Field Technicians Anton
Engineering Assistance Tom Kroll

Resource Concern and Project Purpose Description

This is a 21 acre parcel adjacent to the Brad Peery Forest management plan with a wooded swamp. This area serves as an additional water storage area adjacent to a larger wetland complex. Benefits support overall resiliency to soils with some added carbon sequestration benefits. This varied terrain is a benefit to sustaining natural habitat areas.

Funding Information

High Bid	Low Bid	Cost Share
NA	\$800	75% \$600

Final Invoice (s)	NA	Cost Share Payment Amount	NA
Funding Source	FY23 Forestry LCCMR	\$600	
	FY & Grant Name.	FY & Grant Name.	



Kevin Peery FSP submitted by Anton 03.14.2024

Patnode Pit Closure

submitted by Dylan Pratt

Location Information

Parcel Number	07-0039200
Township Name	Eagle Valley
TWP, Range, Section	131, 34, 33
Major Watershed	Long Prairie
Minor Watershed	14046-Eagle Cr

Project Information

Project Type	Engineered
Practice Types	Waste Facility Closure
Project Codes	360
Field Technicians	Dylan Pratt
Engineering Assistance	N/A

Resource Concern and Project Purpose Description

Closing of an unused LMSA within 225' of a private ditch. The dimensions of the pit are 195' x 122' at the tops of the berms with a depth of 10,' this equals roughly 1.1 million gallons if the pit was full to the point of overflow. Soils in the area are 720B Blowers sandy loam with approximately a 4% slope. The soil type typically has a Perched water table at 2.0-3.0' from Oct-Jun.

Funding Information

Bid	Contractor	Cost Share
\$47,320	Mid-MN Excavating of Sauk Centre	75% \$35,490

Funding Source Long Prairie WBIF \$35,490

More info will be available at time of board meeting.

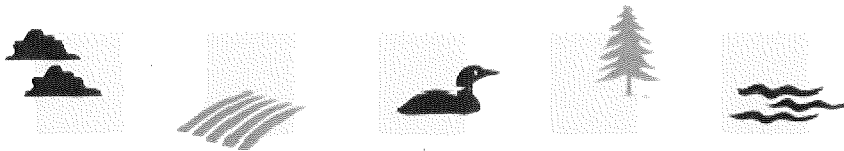
Reductions

E. Coli	4.12E+15 CFU
Nitrogen	11 mg/L
Phosphorus	7 mg/L

Reduction Notes

E. Coli Reduction Scoresheet Used





AREA 2 ENVIROTHON 2024

**Benton SWCD
Douglas SWCD
Morrison SWCD
Stevens SWCD**

**Big Stone SWCD
Kandiyohi SWCD
Pope SWCD
Swift SWCD**

**Chippewa SWCD
Meeker SWCD
Stearns SWCD
Todd SWCD**

January 31, 2024

TO: District Supervisors – Area 2

FROM: Starla Arceneau
Area 2 Envirothon, Secretary/Treasurer

RE: 2024 Area 2 Envirothon Sponsorship

This letter is a funding request to the Area II Districts to submit their 2024 Sponsorship Dollars for the Area 2 Envirothon that will take place in April at the Prairie Woods Environmental Center near Spicer. We encourage all the districts to support this great educational event for students, including those Districts who do not have schools participating. We also encourage District Staff to become involved by volunteering to help at this year's Envirothon.

Judy from Stevens SWCD will be coordinating the 2024 Envirothon and the Envirothon Committee has in the past been instrumental in helping with fund raising, registration, setup, food, bookkeeping, and decision making.

It takes a budget of approximately \$2,700 to host an Envirothon each year. Our committee is once again asking each District to contribute \$150 towards this budget. We appreciate your support and are looking forward to another successful Envirothon in 2024.

Contribution checks should be written out to Area 2 Envirothon and mailed to:

**Douglas SWCD
C/O Starla Arceneau
900 Robert St Suite 102
Alexandria, MN 56308**

Thanks in advance for your support!

**Todd Soil and Water Conservation District
Resolution Number 20240314-4.2**

**RESOLUTION TO APPROVE AMENDMENT OF
THE SAUK RIVER WATERSHED COLLABORATIVE
FY 2023-23 BIENNIAL WORKPLAN**

WHEREAS, Todd SWCD adopted the Sauk River Comprehensive Watershed Management Plan (CWMP) for the area of the county identified within the Sauk River Watershed.

WHEREAS, the Sauk River CWMP called for the development and adoption of biennial work plans, to be completed by a Policy Committee established via the execution of a joint powers collaborative agreement amongst partnering entities implementing the Sauk River CWMP.

WHEREAS, Todd SWCD entered into a joint powers collaborative agreement with partnering entities to implement the Sauk River CWMP, and under this agreement a Policy Committee was established to, amongst other duties, review and recommend approval of any modifications or additions to the biennial work plans to collaborative partner's governing boards.

WHEREAS, Todd SWCD has received notice from said Policy Committee that: 1) The FY 2022-23 Workplan Amendment has been reviewed and 2) the Policy Committee recommends approval the same by each collaborative member's governing board.

NOW, THEREFORE, BE IT RESOLVED, Todd SWCD hereby approves the amendment and will begin implementation of the Sauk River Watershed Collaborative FY 2022-23 WBIF Workplan.

Adopted by the Todd SWCD Board of Supervisors this 14th day of March, 2024.

Chairperson

ATTEST:

Secretary

OBJECTIVES 7-11 FY22 WORK PLAN AND STATUS (as of 02/07/2024)

OBJ 7 - AGRICULTURAL PRACTICES

<u>PARTNER</u>	<u>Wk Plan Budget</u>	<u>Spent or encumbered</u>	<u>Prelim Eligible</u>	<u>Balance</u>	<u>Mgmt Unit</u>	<u>Wk Plan Description</u>
Douglas SWCD	\$ 27,600.00	\$ 8,687.00		\$ 18,913.00	Osakis Lake	
Stearns SWCD	\$ 60,000.00	\$ -		\$ 60,000.00	Centre Sauk & GUS Plus	In Long Lake, unnamed (#576), Sauk R, Getchell Ck, CD #44
Total	\$ 87,600.00			\$ 78,913.00		

OBJ 8 - CONSERVATION DRAINAGE

<u>PARTNER</u>	<u>Wk Plan Budget</u>	<u>Spent or encumbered</u>	<u>Prelim Eligible</u>	<u>Balance</u>	<u>Amount to Re- Allocate</u>	<u>Mgmt Unit</u>	<u>Wk Plan Description</u>
Douglas SWCD	\$ 5,250.00	\$ -		\$ 5,250.00	\$ 5,250.00	Osakis Lake	
Stearns SWCD	\$ 30,000.00	\$ -		\$ 30,000.00	\$ 30,000.00	GUS Plus	In Sauk R, Getchell Ck
Total	\$ 35,250.00			\$ 35,250.00			

OBJ 9 - LIVESTOCK WASTE MANAGEMENT

<u>PARTNER</u>	<u>Wk Plan Budget</u>	<u>Spent or encumbered</u>	<u>Prelim Eligible</u>	<u>Balance</u>	<u>Mgmt Unit</u>	<u>Wk Plan Description</u>
Todd SWCD	\$ 25,000.00	\$ 25,000.00		\$ -	Sauk Lake	In Sauk Lk and Sauk River

OBJ 10 - NON-STRUCTURAL MANAGEMENT PRACTICES

<u>PARTNER</u>	<u>Wk Plan Budget</u>	<u>Spent or encumbered</u>	<u>Prelim Eligible</u>	<u>Balance</u>	<u>Amount to Re- Allocate</u>	<u>Mgmt Unit</u>	<u>Wk Plan Description</u>
Douglas SWCD	\$ 1,750.00	\$ -		\$ 1,750.00	\$ 875.00	Osakis Lake	
						Sauk Lk, Centre Sauk, GUS Plus, Chain of Lks	In Sauk Lk, Sauk Chain of Lks, Long Lake, unnamed (#576), Sauk R, Getchell Ck, CD #44
Stearns SWCD	\$ 50,000.00	\$ -		\$ 50,000.00	\$ 20,000.00		
Total	\$ 51,750.00			\$ 51,750.00			

OBJ 11 -STREAMBANK OR SHORELINE PROTECTION

<u>PARTNER</u>	<u>Wk Plan Budget</u>	<u>Spent or encumbered</u>	<u>Prelim Eligible</u>	<u>Balance</u>	<u>Amount to Re- Allocate</u>	<u>Mgmt Unit</u>	<u>Wk Plan Description</u>
Todd SWCD	\$ 115,000.00	\$ 105,763.00		\$ 9,237.00		Sauk Lake	Targets: Sauk Lake, Fairy Lake & Ashley Creek
Todd SWCD	\$ 20,000.00	\$ 5,735.53		\$ 14,264.47	\$ 14,264.47	Adley Ck	Target: Big Birch
						Sauk Lk, Chain of Lks, Mini Metro	Targets: Sauk River and Sauk Chain of Lakes
Stearns SWCD	\$ 90,000.00	\$ 7,448.25	\$ 54,375.00	\$ 82,551.75			
Total	\$ 225,000.00		\$ 54,375.00	\$ 106,053.22			
Total with Prelim Eligibility				\$ 51,678.22			
					\$ 70,389.47	Total Re-Allocation to Obj. 4 - JD2	

**Todd Soil and Water Conservation District (SWCD)
Resolution Number 20240314-4.3**

**RESOLUTION TO ADOPT AND IMPLEMENT
THE SAUK RIVER Watershed Collaborative
FY 2022-2023 Supplemental Watershed Based Implementation Funds (WBIF)
Workplan**

WHEREAS, Todd County adopted the Sauk River Comprehensive Watershed Management Plan (CWMP) for the area of the county identified within the Sauk River Watershed.

WHEREAS, the Sauk River CWMP called for the development and adoption of biennial work plans, to be completed by a Policy Committee established via the execution of a joint powers collaborative agreement amongst partnering entities implementing the Sauk River CWMP.

WHEREAS, Todd County entered into a joint powers collaborative agreement with partnering entities to implement the Sauk River CWMP, and under this agreement a Policy Committee was established to, amongst other duties, review and recommend approval of any modifications or additions to the biennial work plans to collaborative partner's governing boards.

WHEREAS, Todd SWCD has received notice from said Policy Committee that: 1) The FY 2022-23 Supplemental WBIF Workplan has been reviewed and 2) the Policy Committee recommends approval of the same by each collaborative member's governing board.

NOW, THEREFORE, BE IT RESOLVED, Todd County hereby adopts and will begin implementation of the Sauk River Watershed Collaborative FY 2022-23 Supplemental WBIF Workplan.

Adopted by the Todd County Board of Supervisors this 14th day of March, 2024.

Chairperson

ATTEST:

Secretary

<u>Activity</u>	<u>Consensus</u>	<u>Match</u>
Obj. 14 - Big Sauk Lake IPM (WD) - If there are leftover funds from Tech/Eng Asst, they would be re-allocated to this activity via a work plan amendment.	\$ -	
Obj. 4 - JD2 alternatives analysis study (WD) (federal match funds expected)	\$ 105,000	\$ 175,000 from USACE (federal)
Obj. 11 - Little Birch Lake (Todd) - non-target area of FY22	\$ 100,000	\$ 25,000 25% landowners
Obj. 11 - Shoreline (Stearns) - non-targeted area of FY22	\$ 30,000	\$ 7,500 25% landowners
Obj. 13 - Urban stormwater at Sauk Centre HS (Stearns)	\$ 10,000	\$ -
Obj. 7 - Erosion control in Ag (Stearns) - non-target areas of FY22	\$ 30,000	\$ -
Obj. 6 - Tech & Eng. Asst. (Todd, Stearns)	\$ 29,271	\$ -
Total	\$ 304,271	\$ 207,500
Awarded	\$ 304,271	\$ 30,427 10% match requirement

Grant spending deadline: 12/31/2025

**Todd Soil and Water Conservation District (SWCD)
Resolution Number 20240314-4.4**

**RESOLUTION TO ADOPT AND IMPLEMENT
THE SAUK RIVER Watershed Collaborative
Conservation Reserve Program (CRP) Incentives Pilot Program
Workplan**

WHEREAS, Todd SWCD adopted the Sauk River Comprehensive Watershed Management Plan (CWMP) for the area of the county identified within the Sauk River Watershed.

WHEREAS, the Sauk River CWMP called for the development and adoption of biennial work plans, to be completed by a Policy Committee established via the execution of a joint powers collaborative agreement amongst partnering entities implementing the Sauk River CWMP.

WHEREAS, Todd SWCD entered into a joint powers collaborative agreement with partnering entities to implement the Sauk River CWMP, and under this agreement a Policy Committee was established to, amongst other duties, review and recommend approval biennial work plans to collaborative partner's governing boards.

WHEREAS, Todd SWCD has received notice from said Policy Committee that: 1) CRP Incentives Pilot Program Workplan has been reviewed and 2) the Policy Committee recommends approval of the same by each collaborative member's governing board.

NOW, THEREFORE, BE IT RESOLVED, Todd SWCD hereby adopts and will begin implementation of the Sauk River Watershed Collaborative CRP Incentives Pilot Program Workplan.

Adopted by the Todd SWCD Board of Supervisors this 14th day of March, 2024.

Chairperson

ATTEST:

Secretary

Grant Work Plan - CRP State Incentives Pilot Program 2024

Grant Title: 2024 - CRP State Incentives Pilot Program (Stearns County Grant Agreement P24-0715)

Grant Award: \$30,000

Grant Execution Date: 2/1/2024

Grant End Date: 12/31/2025

Activity Name: CRP - Agricultural Practices Structural or Non-structural

Activity Category: Agricultural Practices

Description: The staff will target priority areas in the Sauk River Comprehensive Watershed Management Plan (CWMP). CCRP enrollment and re-enrollment in CWMP priority areas with up to \$100 per acre on first come, first serve with a maximum payout of \$3,000 per contract.

In the targeted Getchell Creek Project Area, CCRP acres enrolling cropland acres, up to \$500 per acre and/or CCRP enrollment and re-enrollment for non-cropland acres, up to \$100 per acre on first come, first serve first-serve with a maximum payout of \$3,000 per contract.

Eligible practices will include all CCRP practices. All practices must be consistent with USDA NRCS FOTG or be a professionally accepted engineered practice. Staff with the required Job Approval Authority (JAA) will have signing authority for the conservation plans and contracts.

Landowners will be eligible for the incentive payment upon receipt of a Notice of Contract Approval from the Farm Service Agency (FSA).

10% of the budget can and will be set-aside for Administration of the grant.

TODD COUNTY SOIL AND WATER BOARD OF SUPERVISORS

A RESOLUTION ASSIGNING TECHNICAL APPROVAL AUTHORITY TO UNITED STATES FISH AND WILDLIFE SERVICES (USFWS) EMPLOYEE, JOHN RIENS

WHEREAS, Todd SWCD does enter into partnering cost-share contracts with the United States Fish and Wildlife Services for wetland restoration projects;

WHEREAS, USFWS employee, John Riens, serves as the engineer/ technical designer for all Partners for Fish and Wildlife projects; and

WHEREAS, Todd SWCD technicians do not have technical expertise in federal design specs and engineering;

NOW, THEREFORE BE IT RESOLVED, that Todd County Soil and Water Board of Supervisors recognizes and approves John Riens as the technical authority certifier on landowner cost-share contracts and plans held in partnership with USFWS.

District Manager

Date

Chairperson

Date

MEMORANDUM OF AGREEMENT

This agreement (Agreement) is made and entered into between:

The Counties of Aitkin, Crow Wing, Todd, and Morrison by and through their respective County Board of Commissioners, and
The Aitkin, Crow Wing, Todd, and Morrison Soil and Water Conservation Districts, by and through their respective Soil and Water Conservation District Board of Supervisors
Collectively referred to as the “Parties.”

WHEREAS, the Counties of this Agreement are political subdivisions of the State of Minnesota, with authority to carry out environmental programs and land use controls, pursuant to Minnesota Statutes Chapter 375 and as otherwise provided by law; and

WHEREAS, the Soil and Water Conservation Districts (SWCDs) of this Agreement are political subdivisions of the State of Minnesota, with statutory authority to carry out erosion control and other soil and water conservation programs, pursuant to Minnesota Statutes Chapter 103C and as otherwise provided by law; and

WHEREAS, the Parties to this Agreement have a common interest and statutory authority to assure implementation of a comprehensive watershed management plan in the Mississippi River-Brainerd Watershed to conserve soil and water resources through the practices, programs, and regulatory controls that effectively control or prevent erosion, sedimentation, siltation and related pollution in order to preserve natural resources, ensure continued soil productivity, protect water quality, reduce damages caused by floods, preserve wildlife, protect the tax base, and protect public lands and waters; and

WHEREAS, with matters that relate to the coordination of water management authorities pursuant to Minnesota Statutes Chapters 103B, 103C, and 103D with public drainage systems pursuant to Minnesota Statutes Chapters 103E, this Agreement does not change the rights or obligations of the public drainage system authorities.

WHEREAS, the Parties have formed this Agreement for the specific goal of implementing the Mississippi River-Brainerd Comprehensive Watershed Management Plan, which was developed pursuant to Minnesota Statutes § 103B.801, Comprehensive Watershed Management Planning, also known as *One Watershed, One Plan*.

NOW, THEREFORE, the Parties hereto agree as follows:

1. **Purpose:** The Parties to this Agreement recognize the importance of partnerships to plan and implement protection and restoration efforts for the Mississippi River-Brainerd Watershed (*See Attachment A: Implementation Area Map*). The purpose of this Agreement is to collectively implement, as local government units, the Mississippi River-Brainerd Comprehensive Watershed Management Plan per the provision of the Plan. Parties signing this agreement will be collectively referred to as the Mississippi River-Brainerd Watershed Collaboration. The “Mississippi River-Brainerd Comprehensive Watershed Management Plan Implementation Committee” and are partnering together in this Agreement as an exercise of joint powers under Minn. Stat. Section 471.59.
2. **Term:** This Agreement is effective upon signature of all Parties in consideration of the Board of Water and Soil Resources (BWSR) Participation Requirements for participation in Watershed Based Implementation Funding; and will remain in effect until cancelled according to the provisions of this Agreement, unless

earlier terminated by law. This Agreement end date will run concurrent with the BWSR grant agreement end date of December 2033. Parties may revisit the grant agreement end date and make extensions to the term of the grant agreement if agreed upon by the Policy Committee (the structure, membership, and governing provisions of the Policy Committee are described in a later paragraph in this Agreement).

3. **Adding Additional Parties:** A qualifying party within the Mississippi River-Brainerd Watershed that is responsible for water planning and resource management according to Minnesota State Statutes desiring to become a member of this Agreement shall indicate its intent by adoption of a governing board resolution. The Resolution shall be mailed to the existing Policy Committee, and upon receipt by the Policy Committee, the qualifying party shall become a member of the Policy Committee. The qualifying party agrees to abide by the terms and conditions of this Agreement, including but not limited to the bylaws, policies and procedures adopted by the Policy Committee.
4. **Withdrawal of Parties:** A party desiring to leave this Agreement shall indicate its intent in writing to the Policy Committee in the form of an official board resolution. Notice must be made at least 30 days in advance of leaving the Agreement.
5. **General Provisions:**
 - a. **Compliance with Laws/Standards:** The Parties agree to abide by all federal, state, and local laws; statutes, ordinances, rules, and regulations now in effect or hereafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which the Agreement is responsible. All Parties to this Agreement will be given the option to opt out within 30 days after new federal, state or local laws, statutes, ordinances, rules, and regulations are adopted and become effective, which increase or decrease the responsibilities of the Parties pertaining to this Agreement.
 - b. **Indemnification:** Each party to this Agreement shall be liable for the acts of its officers, employees or agents and the results thereof to the extent authorized or limited by law and shall not be responsible for the acts of any other party, its officers, employees, or agents. The provisions of the Municipal Tort Claims Act, Minnesota Statute Chapter 466, and other applicable laws govern the liability of the Parties. To the full extent permitted by law, actions by the Parties, their respective officers, employees and agents, pursuant to this Agreement, are intended to be and shall be construed as a "cooperative activity". It is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes § 471.59, subd. 1a(a). For purposes of Minnesota Statutes § 471.59, subd. 1a(a) it is the intent of each party that this Agreement does not create any liability or exposure of one party for the acts or omissions of any other party.
 - c. **Records Retention and Data Practices:** The Parties agree that records created pursuant to the terms of this Agreement will be retained in a manner that meets their respective entity's records retention schedules that have been reviewed and approved by the State in accordance with Minnesota Statutes §138.17. The Parties further agree that records prepared or maintained in furtherance of the Agreement shall be subject to the Minnesota Government Data Practices Act. At the time this Agreement expires, all records will be turned over to Aitkin Soil and Water Conservation District for continued retention.
 - d. **Timeliness:** The Parties agree to perform obligations under this Agreement in a timely manner and keep each other informed about any delays that may occur.
 - e. **Termination:** The Parties anticipate that this Agreement will remain in full force and effect through the term of the grant agreement with BWSR, unless otherwise terminated in accordance with law or

other provisions of this Agreement. The Parties acknowledge their respective and applicable obligations, if any, under Minnesota Statute §471.59, Subd. 5 after the purpose of the Agreement has been completed.

- f. **Extension:** The Parties may extend the termination date of this Agreement for the purposes of implementation the plan beyond the BWSR grant planning phase identified in Section 2 as agreed upon unanimously by the Parties to this Agreement.

6. Administration:

- a. **Establishment of a Policy Committee and Advisory Committee for Implementation of the Mississippi River-Brainerd Comprehensive Water Management Plan.** The Parties hereto agree to designate one representative, who must be an elected or appointed member of their governing board, to a Policy Committee for implementation of the Mississippi-River Brainerd Comprehensive Water Management Plan. The Policy Committee will meet as needed to implement and decide on the content of the work plan.
 - i. Each representative shall have one vote and shall have the authority to act on behalf of their Board mentioned items, grant agreement(s) and amendment(s), interim report review and approval, payments under the grant, professional contracts, and voting on the recommended work plan.
 - ii. The Policy Committee member will serve as a liaison to their respective boards. Each governing board may choose one alternate to serve on the Policy Committee as needed in the absence of the designated member.
 - iii. An Advisory Committee will be established to provide technical support on the plan content and Implementation to the Policy Committee, including identification of priorities. The Advisory Committee will comprise the Steering Committee, stakeholders, the state's main water agencies, and/or plan review agencies. The Advisory Committee will as needed.
 - iv. A Steering Committee will be established consisting of local staff, county staff, and SWCD staff for the purposes of logistical and day-to-day decision-making in the Implementation process. The Steering Committee will meet as needed.

7. Fiscal Agent: Aitkin Soil and Water Conservation District will act as the fiscal agent for the purposes of this Agreement and agrees to:

- a. Accept all responsibilities associated with implementing the BWSR grant agreement for developing a watershed-based implementation plan and sign the grant agreement on behalf of the Parties listed within.
- b. Perform financial transactions as part of the grant agreement and contract implementation.
- c. Pursuant to Minn. Stat. Section 471.59, Subd. 3, strict accountability of all funds and report of all receipts and disbursements and annually provide a full and complete audit report.
- d. Responsible for fiscal records retention consistent with the agent's records retention schedule.

8. Grant Administration: Aitkin Soil and Water Conservation District will act as the grant administrator for the purposes of this Agreement and agrees to provide the following services:

- a. Accept all day-to-day responsibilities associated with implementing the BWSR grant agreement for watershed-based implementation grant funds.
- b. Provide the Policy Committee with the records necessary to describe the financial condition of the BWSR grant agreement.
- c. Be the Day-to-Day Contact for the Mississippi River-Brainerd Comprehensive Water Management Implementation Plan.
- d. Responsible for the BWSR reporting requirements (E-link).

9. The Todd Soil and Water Conservation District agrees to provide the following services for this Agreement and agrees to:

- a. Provide a note-taker for all Policy, Advisory, and Steering Committee meetings. Prepare and distribute those notes to the appropriate committees.

10. The Crow Wing Soil and Water Conservation District agrees to provide the following services for this Agreement and agrees to:

- a. Assist the Chair of the Policy Committee with providing an agenda for upcoming meetings.
- b. Notify all committees of upcoming meetings through email and/or phone calls.
- c. May, with the Agreement and consent of the Fiscal Agent, assign any of the foregoing services to the Fiscal Agent who shall perform the services it accepts.

11. The following Parties agree to provide the following services:

- a. Grant Administration/Fiscal Agent: Aitkin Soil and Water Conservation District
- b. Policy and Advisory Committee Coordination: Crow Wing Soil and Water Conservation District

In the event of a vacancy in the above-listed roles, the party responsible for the role will determine if there is adequate capacity within the organization to fulfill the listed role. If the partner agency determines it, they no longer have capacity and would like to relinquish their duties, they must inform the Steering Committee. The Steering Committee will then reassign the service to another party with the capacity to fulfill the grant agreement.

12. Authorized Representatives: The following persons will be the primary contacts for all matters concerning this Agreement:

Aitkin County
Andrew Carlstrom or successor
Environmental Services Director
307 2nd St. NW, Room 219
Aitkin, MN 56431
Telephone: 218-927-7342

Aitkin SWCD
Janet Smude or successor
District Manager
307 2nd St. NW, Room 216
Aitkin, MN 56431
Telephone: 218-927-7284

Crow Wing County
Chris Pence or successor
Environmental Services Manager
322 Laurel St., Suite 15
Brainerd, MN 56401
Telephone: 218-824-1010

Crow Wing SWCD
Melissa Barrick or successor
District Manager
322 Laurel St., Suite 22
Brainerd, MN 56401
Telephone: 218-828-6197

Todd County
Adam Ossefoort or successor
SWCD/Planning & Zoning Division Director
215 1st Ave. S Suite 103
Long Prairie, MN
Telephone: 320-732-4420

Todd SWCD
Deja Anton or successor
District Manager
215 1st Ave. S Suite 104,
Long Prairie, MN
Telephone: 320-732-2644

Morrison County
Amy Kowalzek or successor
Director of Land Services
213 1st Ave. SE
Little Falls, MN
Telephone: 320-632-0170

Morrison SWCD
Shannon Wettstein or successor
District Manager
16776 Heron Road
Little Falls, MN
Telephone: 320-631-3551

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Todd Soil and Water Conservation District

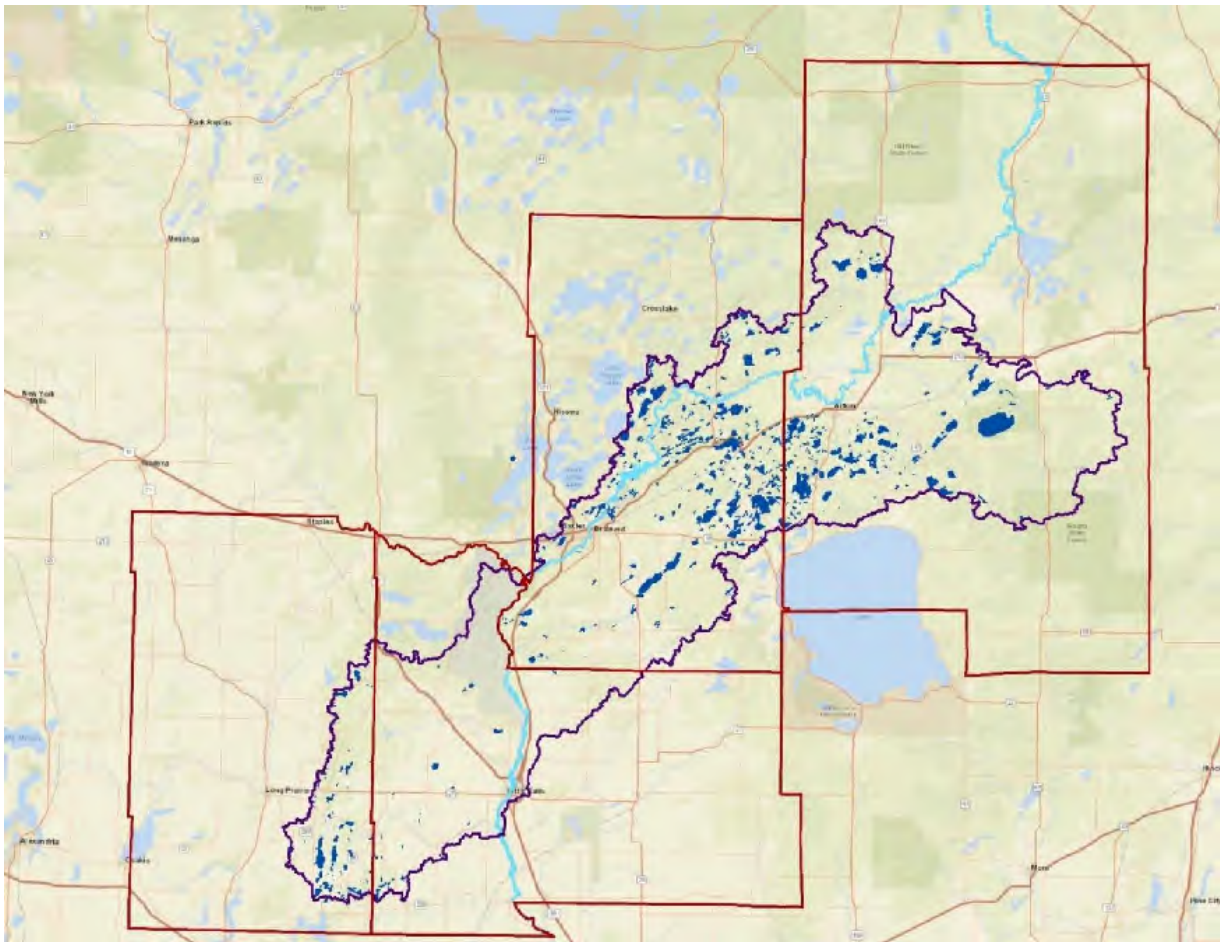
APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager/Administrator Date

Attachment A

Implementation Area Map for Mississippi River-Brainerd



Todd SWCD Seeks Nominees for the 2024 Conservationist Award

Purpose: The Minnesota Association of Soil and Water Conservation Districts (MASWCD), with support from *The Farmer* magazine, offers the MASWCD Outstanding Conservationist Award to recognize individuals, conservation organizations, and others for outstanding accomplishments with implementing conservation practices and improving Minnesota's natural resources. Recognition will be given for accomplishments **between July 1 of last year and June 30 of this year.**

And the 2024 SWCD Land Stewardship Award

Purpose: Recognize organization or individual that has contributed significantly toward implementing conservation programs or education efforts with the purpose of the recognition to show appreciation, bring attention to their efforts, and model their efforts for others.

Staff have put together these nominations for the Board to consider in March. Please let your District Manager know if you would like other individuals or groups added to this nominee list.

Candidate 1: [REDACTED] This family resides in Leslie Township where they raise beef cattle, crop farm and own a trucking company. This landowner has worked with the SWCD on many projects in the past including: relocating a feedlot in order to protect surface water quality, building of a Stacking Slab and a VTA on the new feedlot in order to control runoff from the feedlot, installing a travel lane and access control to prevent the cattle from entering surface waters. In 2023, this landowner installed an alternative waterer with Heavy Use Area Protection (HUAP) to limit the effect of the cattle on a nearby drainage ditch. This landowner has also participated in the 2017 local farm conservation tour where they led much of the discussion. They are also Minnesota Ag Water Quality certified and very involved in the Todd County Farm Bureau. This is a multi-generation farm.

Candidate #2 [REDACTED] This landowner began his work as a very anti- government customer. The family resides in Bruce Township where they raise beef cattle in lots and pasture as well as raise crops. This landowner has worked with Todd SWCD to work on installing runoff diversions, curbs, sediment catch basins, and a vegetative treatment area. In 2023, the landowner worked with the SWCD on cover crops, wetland ditching, and is working with Tim with interest in becoming Ag Water Quality certified. This landowner and his son served on the Mississippi- Brainerd Citizens Committee as well as hosted the 2023 Todd SWCD Local Work Group Tour and lunch. This is a multi-generation farm.

Candidate #3 [REDACTED] This is another family which is "growing" into conservation- also previously having an anti- government position. The family resides in Reynolds Township and has worked with Todd SWCD on pit closures, heavy use protection, a roofed stacking slab,

new LMSAs, and has worked with the AG BMP program for many farm related upgrades. Most recently, they have started experimenting with cover crops. This family is a multi-generation dairy farm.

Candidate #4 [REDACTED] This family is a multi-generation dairy and beef farm in Northwestern Todd County. They have completed two pit closures with Todd SWCD and most recently installed an irrigation sensor in 2023. They are multigenerational farmers and the wife is an Ag instructor at a local high school.

Candidate 5: [REDACTED] This individual is a landowner located in Todd County that originally grew up on a dairy farm. He and his wife are very interested in protecting open spaces from residential and commercial development. Recently, he has worked with the USFWS to restore approximately 23 acres of drained and degraded wetland habitat across 7 wetland basins located on private land within Todd County. He is currently working with the SWCD to enroll land in a Reinvest in Minnesota (RIM) Working Lands Easement for 477 acres which entails utilizing a prescribed grazing plan from the NRCS. Of his 500 acres privately owned, he has 158 acres enrolled within a Forest Stewardship Plan (FSP).

Candidate #6: [REDACTED] This family is from Germania TWP with a long history of both dairy and beef farming on large acreage pasture. Currently, they rent their pastures to a local beef farmer. They have worked with the SWCD in one pit closure and one cattle crossing, completed in 2023. They have also been spot-lighted by BWSR on the BWSR Facebook page, were interviewed, and did a video on their pit closure project on the Partridge River. In 2023, they welcomed the Crow Wing 1W1P Bus Tour to their farm. They are actively involved in Ducks Unlimited and Pheasants Forever. The middle generation (husband and wife) both work in law enforcement. This is a multi-generation farm.

Candidate #7: [REDACTED] This is an organization that owns recreational property on Fairy Lake. This group has worked with the DNR on buckthorn control, USFWS on establishing native prairie and Oak Savanna plantings on their property, and is currently working on developing a plan to restore native wetland habitat. They developed an easement with the Fairy Lakes Association to install an SWCD outlet project reducing erosion to Ashley Creek and to the shores of Fairy Lake. The project was fully completed in 2023. Also in 2023, they assisted the DNR and Public Works on a culvert repair on HWY 11 by providing fill. They participate in the Fairy Lake Association meetings and education events, and are proposing the construction of an educational boardwalk along the wetland to educate the public and area youth on the ecology and benefits of wetlands and clean water. This will hopefully be provided through the state “No Child Left Inside” program along with partnership of Todd SWCD. They also participate in many other community events and fundraisers. They donated funds (and the land) for the Fairy Lake Outlet project in 2023.

Candidate #8 [REDACTED] This combined organization in Birchdale TWP is working on its second year of co-hosting a shoreland education event with Todd SWCD. This group has also monitored Prairie Creek for pollutants such as P, E coli, and sediment as it dumps in Little Birch Lake. They are working with Sauk River Watershed to install riffles for fish at the lake outlet. Together in 2023, this organization came up with the idea of supplying four area bait shops with bait bags printed with educational messages pertaining to AIS on the outside; the bag recognizes both lakes and Todd SWCD as funders of this idea. There are 22 volunteer residents who host learning events to other area lakes on aquatic plant identification. These volunteers monitor the shores monthly for invasives. This group also works with Dairy Ridge, the Ahrens Family farm, and township officials to improve water quality. They are willing to offer match dollars to a gully erosion project on Little Birch Lake in 2024 if it goes through.

This group also has offered cost-share to farmers if they would keep their buffers on private ditches. They have strong representation on the Todd County AIS Committee.

Candidate #9. [REDACTED] This candidate and his wife have a cabin on Lake Beauty in Bruce TWP. They have maintained an excellent functioning rain garden for close to a decade, now. In 2022, with the help of the SWCD, they installed a lawn to legumes planting to promote Rusty Patch Bumble Bee habitat, and completed a buffer planting in 2023 with Todd SWCD technicians. This couple was a member of the Mississippi_ Brainerd Citizens Committee in 2023, Lake Beauty Lake Association, and has been promoting riparian habitat along the shores of Lake Beauty for years.

Candidate # 10. [REDACTED] This couple lives in Burnhamville TWP. The husband works on the Board of Adjustment for Todd County. He has planted many acres of early establishment forest, food plots, and pollinator plantings interspersed with farm ground. This couple has established the most successful rain garden in Todd County, They manage a healthy riparian forest on the shores of Bass Lake. The couple traveled back and forth from their home to Brainerd as a member of the Technical Committee for the Brainerd_ Mississippi 1W1P Plan. They also hosted the 2023 Local Work Group tour welcoming the group to their property and giving a presentation-- just to scratch the surface of this couple's contributions to conservation of natural resources.